



# Lilleshall, Donnington & Muxton Parish Council

## Grant Application Form

NB. Before completing the application please read the notes on page 2.

Completed forms should be returned to:

**The Parish Clerk, Turreff Hall, Turreff Avenue, Donnington, Telford, Shropshire, TF2 8HG**

1	Name of the organisation making the application:	
2	Name Cheque should be made payable to:	
3	Name and Address of Contact:	
4	Telephone Number:	
5	Objectives of the Organisation – please state clearly the number of people residing in the parish that are likely to benefit:	
6	Grant requested: £	Previous grant, if any: £
	a) Is the request for full or part funding of the project?	<b>Full/Part*</b> <i>*Delete where applicable</i>
	b) If part funding, how will the balance be provided?	

7	Details of intended use of grant:
8	Is there any further information you wish to be considered with this application?

**Notes to the applicant** (the numbers match those of the questions asked)

1. Please state the full name of your organisation as well as the name by which it is generally recognised if these are different.

3. This should be someone who has a full working knowledge of the application details, and who would be available to attend a Parish Council meeting if required.

5. This should state the basic functions of the organisation as far as the parish is concerned. Grants offered by the Parish Council are intended to bring benefit to the inhabitants of the parish which covers Donnington, Donnington Wood, Muxton and Lilleshall, so please state how your project will bring such benefits.

6. The Parish Council has a limited budget available to make grants. Grants are not likely to exceed £300 and will only exceed £500 in very exceptional circumstances. Each application will be judged on its own merits.

7. Please give a full description of the purpose of your project. Grants are not awarded to individuals. Administrative costs associated with the project may be included in the costing submitted for a grant. You should be prepared to supply a breakdown of the budget for your project.

**NB. Please include a Balance Sheet or Income and Expenditure Sheet for your organisation and the latest Bank Statement or your application will NOT be considered.**

**Applicants Signature:** .....

**Print Name:** .....

**For Office Use Only**

Cheque Number:	Date Cheque Sent:
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