

To All Members of this Parish Council

4<sup>th</sup> November 2008

Dear Councillor,

You are invited to attend a meeting of the  
**Full Council on Monday 10<sup>th</sup> November 2008 at 7.00pm**  
**At Turreff Hall**

**AGENDA**

- 1. Apologies**  
To accept the apologies of those unable to attend.
- 2. Declaration of Interest**  
To declare a personal or prejudicial interest in any item on the agenda.
- 3. Public Session**  
There will be 15 minutes allowed for questions to the Chair from Members of the Public.
- 4. Minutes**  
To confirm the following Minutes of the meetings of the Council:
  - a. Full Council of 6<sup>th</sup> October 2008.
  - b. Staff and Personnel of 3<sup>rd</sup> November 2008.
  - c. Planning Committee of 3<sup>rd</sup> November 2008.
- 5. Matters Arising for Information**  
To enable Councillors to receive updated information of actions contained in the Minutes thereof.
- 6. Expenditure Transactions**  
To receive and accept the expenditure transactions for September 2008
- 7. Bank Reconciliations**  
To receive and accept the Bank reconciliation as at 30<sup>th</sup> September 2008.
- 8. Sports Facilities**  
To discuss funding the maintenance of new sports/play facilities at the Muxton Play Area adjacent to St John's Church, Saltwell's Drive. Mr D Ottley (Telford and Wrekin Council) will be in attendance to provide answers to Councillors questions.
- 9. Parish Council Reserves**  
To consider depositing a proportion of the Parish Council reserves into other Bank/Building Society Accounts.

- 10. Bus Shelter, Turreff Avenue**  
To consider the joint purchase, with Telford and Wrekin Council, of a new bus shelter outside Turreff Hall, Turreff Avenue. The Parish Council's contribution is expected to be in the region of £1,250
- 11. Bus Service Route 55**  
To receive an update on future changes to Arriva bus route 55 as discussed at the last bus users group meeting.
- 12. Parish Council Meetings**  
To consider revising the format of Council meetings for 2009/2010 so that one full council meeting is held at the beginning of each month to discuss parish business thus reducing the number of Committees and meetings.
- 13. Purchase of New Parish Van**  
To consider the purchase of a new van for the Parish Council. This is due to the fact that the current van has broken down and is beyond economical repair. Councillors are reminded that the Parish Council has a Capital Fund set aside for this purpose.
- 14. Sign for Parish Council Van**  
To consider purchasing Parish Council name for van.
- 15. Change of Parish Council Name**  
To discuss changing the Parish Council name to incorporate Muxton in its title.
- 16. Muxton Primary School Governing Body**  
To consider the nomination of a member of the Parish Council to stand on the school governing body for Muxton Primary School as a Minor Local Authority Community Governor.
- 17. Local GP Services**  
To discuss a letter received from Mark Pritchard MP requesting this Parish Councils support for his campaign to oppose local GP's having their dispensaries removed.
- 18. Policies and Procedures**  
To consider for adoption by this Parish Council the following Policy and Procedures.

  - a. Equality and Diversity Policy. (Councillor P Norton to speak to the Parish Council regarding this issue).
  - b. Disciplinary Procedure.
  - c. Grievance Procedure.
- 19. NALC – Election day – weekend voting consultation response.**  
To discuss a consultation response to NALC with regard to election days being moved to a weekend.
- 20. Donnington Bonfire**  
To consider writing a letter of thanks to Alf Mitchell, organiser of Donnington Bonfire, who will retire after the event this year.

**21. Planning Application**

To consider the following planning application:

W2008/1211, The Post Office, 5 The Parade, Donnington, Telford, Shropshire  
Installation of a new external ATM Unit.

**22. Staff Salaries**

To consider going into Private Session under Local Government Act 1972 s100A to ratify the decision made at the Staff and Personnel Committee with regard to the payment of staff salaries in line with NALC Guidelines and National Joint Council for Local Government Services.

**23. Correspondence**

**a. SALC Unitary Preparation Events**

The above event will be held at the following venues:

- The Guildhall, Oswestry on 17<sup>th</sup> November 2008 from 7pm to 9pm.
- Craven Arms Community Centre on Wednesday 19<sup>th</sup> November 2008 from 7pm to 9pm.
- The Shirehall, Shrewsbury on Tuesday 25<sup>th</sup> November 2008 from 7pm to 9pm.
- Edinburgh House, Wem on Thursday 27<sup>th</sup> November 2008 from 7pm to 9pm.
- Bridgnorth District Council Offices, Westgate, Bridgnorth on Monday 1<sup>st</sup> December 2008 from 7pm to 9pm.

**b. Communities and Local Government Consultation Documents.**

- The making and enforcement of byelaws.
- Communities in control: Real people, real power: Codes of Conduct for local authority members and employees.
- Sustainable Communities Act 2007 – Update
- Sustainable Communities Act 2007, First Invitation to Local Authorities to Submit Proposals.

**c. Telford and Wrekin Local Development Framework Design for Community Safety Supplementary Planning Document Adoption 30<sup>th</sup> June 2008.**

**d. Telford and Wrekin Play and Activities Team Annual Report for Summer 2007.**

**e. “Thank You” letter from Wellington Cottage Care Trust for grant awarded to it by the Parish Council.**

**f. Ethical Standards Bulletin – Autumn 2008.**

Yours faithfully

Ralph Morgan  
Clerk to the Parish Council

*The Public and Press are warmly invited to attend. Could anyone wishing to attend who has a disability please inform the Clerk if any special requirements are needed.*