

To All Members of this Parish Council

15th June 2011

Dear Councillor,

You are summonsed to attend a meeting of the
Full Council on Monday 27th June 2011 at 7.00pm
At Turreff Hall

AGENDA

Presentation: To be presented the Certificate for Quality Parish Council by Madge Shingleton, Chairman of the Shropshire Accreditation Panel.

- 1. Apologies**
To accept the apologies of those unable to attend.
- 2. Declaration of Interest**
To declare a personal or prejudicial interest in any item on the agenda.
- 3. Public Session**
There will be 15 minutes allowed for questions to the Chair from Members of the Public before the Meeting commences.
- 4. Report on Parish Rural Housing Needs Survey**
To receive a report from Fiona Stewart regarding the results obtained from the Rural Housing Needs Survey recently undertaken within this Parish.
- 5. Minutes**
To confirm the Minutes of the meetings of the Council held on:
 - a. Annual Parish Council Meeting of 23rd May 2011.
 - b. Annual General Meeting of Full Council of 23rd May 2011.
 - c. Planning Committee Meeting of 6th June 2011.
- 6. Matters Arising for Information**
To enable Councillors to receive updated information of actions contained in the Minutes thereof.
- 7. Accounts and the Annual Return (See separate documents enclosed)**
 - a. Annual Return
To confirm the Statement of Accounts.
To complete the Annual Governance Statement.
To receive the Annual Internal Audit Report.
To receive and sign the Accounts – Supporting Notes
To receive the Explanation of Variances.
 - b. Bank Reconciliation Details
To receive the Bank Reconciliation at 31st March 2011
Copy of Halifax Bank of Scotland Account Closing Balance.
Copy March Co-op Bank Statement.
To receive the March accounts package reconciliation.
 - c. Internal Audit
To receive report from Internal Auditor, Colin Potts detailing internal audit visits.

d. End of Year Accounts

To receive and sign the Consolidated Balance Sheet.

To receive the Income and Expenditure Account.

To receive the Financial Statement

To receive the Opening Receipts in advance, Closing Receipts in advance,
Opening Debtors, Closing Debtors.

8. Appointment of Internal Auditor for 2011/2012.

To consider the appointment of Mr Colin Potts as this Parish Council's Internal Auditor for 2011/2012 and receive his certificate of independence.

9. £££'s for Projects

To discuss the allocation of money disseminated throughout the Parish by Telford & Wrekin Council's £££'s for Projects Scheme.

10. Grants

To consider and review the way in which this Parish Council awards grants to organisation applying to this Council.

11. Bench, Wrekin Drive

This item to consider a request to remove the bench outside the Ambulance Station on Wrekin Drive was deferred from the meeting held on 23rd May 2011. This is so that a Police representative can attend this meeting to explain the issues surrounding this. The dwelling opposite the bench has been burgled four times since it has been installed and it is felt that this has been a contributing factor as people can easily sit here and watch the house. CSO J Bowen has also suggested that this could be a contributing factor.

12. Single Point of Contact Telford & Wrekin Council

To inform Councillors of the Parish Council single point of contact when registering complaints such as pot holes, street lighting etc.

13. Councillor Allowances.

To confirm continuance of payment of Allowances to Councillors.

14. Planning Applications

To consider the following planning applications:

a. TWC/2011/0454

BS Sahota, Hincks Farm Barns, Kynnersley Drive, Lilleshall, Newport, Shropshire.

Removal of condition no.8 on Planning Permission W2005/0786 to allow the building to be used as a residential property.

b. TWC/2011/0455

R & J Hardy Brook House, Wellington Road, Donnington, Telford, Shropshire.

Conversion of existing garage to dwelling and erection of extension to side and rear

- c. TWC/2011/0459
Mr P Tranter, 84 Wellington Road, Muxton, Telford, Shropshire
Erection of single storey rear extension with balcony and glazed
balustrade over.

15. Date of Next Meeting

To inform Councillors that the date of the next meeting is 11th July 2011 to discuss grant applications.

Yours faithfully

Ralph Morgan
Clerk to the Parish Council

The Public and Press are warmly invited to attend. Could anyone wishing to attend who has a disability please inform the Clerk if any special requirements are needed.

