

**Lilleshall, Donnington and Muxton Parish Council**

**Minutes of a Full Council Meeting held at  
Lilleshall Memorial Hall on 25<sup>th</sup> July 2011 at 7.00pm**

**Present:**

Councillors: Mrs P A Green (Chairman), A Baker, Mrs C A Baker, M Bolam, Mrs V Brown, Mrs E A Clare, Mrs L M Dugmore, N Dugmore, B Green, J Haigh, J Lavery, A Lawrence, C Mason, Mrs E P Millard, P Norton.

**Also Present:** R Morgan (Parish Clerk), Mrs C Cousins (Head Teacher Lilleshall Primary School), Mrs R Gregory, P Hawkins, C Kidd, T Newey and Ms N Walker (Greenfields Farm Shop), G Platt, V Rainsford (Breton Park Residents Association), Mrs K Roper (Association of Local Councils).

1. **Apologies:** Councillor J Lavery's apology was initially accepted, however, he managed to attend the meeting at 1935hrs.

2. **Declaration of Interest:** As per Register.

3. **Public Session**

Mrs R Gregory asked if the Council could write to Lloyd's Bank, Donnington regarding parking issues and pot holes on its car park. The Clerk was asked to investigate the matter.

Mr C Kidd informed the Council of his concerns as a local resident, regarding the speeding along Wellington Road, Muxton. He had met N Kitchen (Telford & Wrekin Council's Highways Officer) with Councillor C Baker regarding this matter, but to date nothing had been done. The Chair informed Mr Kidd that this would be discussed later in the meeting as it was listed on the agenda.

Mr P Hawkins enquired about the repair bill to the roof of Cordingley Hall and commented on the general dilapidation of the building. He also asked if the Council had employed anyone to carry out a structural survey on the building and whether or not the Parish Council was anticipating a large expenditure on the building in the near future. The Clerk explained that, as per the terms of the lease agreement, the outside of the building was the responsibility of the Parish Council and the interior the responsibility of the tenant. No structural survey had been carried out as it was considered that one was not needed and the Council was not anticipating a large expenditure on the Hall in the near future.

4. **Lilleshall Primary School**

Christobel Cousins, Head Teacher of Lilleshall Primary School, introduced herself to the Council and stated that Councillors were welcome to visit her to discuss any queries they may have regarding the school. Councillor A Baker proposed that the Council thank Mrs Cousins for her time attending the meeting which it did.

5. **Green Fields Farm Shop**

Mr T Newey provided proposed plans for the extension of Green Fields Farm shop in Donnington which the Councillors were able to examine prior to the meeting.

In response to Councillors questions he explained the reasons behind expanding the shop and that he hoped to increase staffing levels from 20 up to around 26. Mr Newey explained that work could commence immediately should planning permission be granted and stated that it would provide a suitable amenity area for the community.

The Chair thanked Mr Newey and Ms N Walker for attending the meeting with their presentation.

**6. Minutes**

To confirm the Minutes of the following meetings of the Council:

- a. Parish Council Meeting of 27<sup>th</sup> June 2011.  
**Resolved** – that they be confirmed and signed as a true record.
- b. Planning Committee Meeting of 11<sup>th</sup> July 2011.  
**Resolved** – that they be confirmed and signed as a true record.
- c. Parish Council Meeting of 11<sup>th</sup> July 2011.  
**Resolved** – that they be confirmed and signed as a true record.

**7. Matters Arising for Information**

Councillors received updated information on the £££'s for Project Scheme, the Bench on Wrekin Drive and Telford & Wrekin Council's Single Point of Contact.

**8. Expenditure Transactions**

To receive and accept the expenditure transactions for:

- a. May 2011  
**Resolved** – that they be confirmed and signed as a true record.
- b. June 2011  
**Resolved** – that they be confirmed and signed as a true record.

**9. Bank Reconciliations**

To receive and accept the Bank reconciliations as at:

- a. 31<sup>st</sup> May 2011.  
**Resolved** – that they be confirmed and signed as a true record.
- b. 30<sup>th</sup> June 2011.  
**Resolved** – that they be confirmed and signed as a true record.

**10. Financial Budget Comparison**

Each Councillor received a copy of the financial budget comparisons as at 30<sup>th</sup> June 2011.

**Resolved** – that they be confirmed and signed as a true record.

**11. Pensioners Christmas Vouchers**

Councillors considered:

a. The continuation of providing Christmas vouchers or alternatively holding Mince pie, tea/coffee events in Lilleshall, Donnington and Muxton on one day at each location.

**Resolved** – to continue providing Christmas Vouchers.

b. The value of vouchers for this year.

**Resolved** – that the vouchers are to be £5 in value for this year.

c. Limiting giving vouchers to **one** 65 year old or over per household within the Parish Council boundary or to give vouchers to **all** those that are 65 years of age or over that reside within the Parish Council boundary.

**Resolved** – to give vouchers to **all** those that are 65 years of age or over that reside within the Parish Council boundary.

**12. Speeding Wellington Road, Muxton**

Each Councillor received a copy of an email from N Kitchen (Telford & Wrekin Council's Highways Officer) who apologised for the fact that he could not attend the meeting. Councillors discussed items raised in the email and considered the best way in which to reduce speeding along the whole of Wellington Road, Muxton. Suggestions included installing a chicane like the one along Wellington Road, Donnington; removing road markings or moving markings in to give an optical illusion that the road is narrower; and/or installing rumble strips.

Councillors proposed to hold a public meeting in Muxton so that Officers from Telford & Wrekin Council could listen to resident's concerns and explain options available.

**Resolved** – to arrange a public meeting in Muxton and invite Officers from Telford & Wrekin Council to attend and that the Clerk emails this Council's concerns to the Safer Road Partnership requesting it discusses the speeding along Wellington Road, Muxton at its meeting on 28<sup>th</sup> July.

**13. Draft Housing Needs Survey Report**

Councillors were concerned that the Survey did not take into account the whole of the rural area of this Parish as it omitted to include The Hinks. Councillors were also concerned that the only recommendation made as a result of the survey was a requirement to build 4 bungalows.

**Resolved** – not to accept the recommendations made within the draft Housing Needs Survey Report presented to the Council in June as it did not include all the rural areas of this Parish i.e. The Hinks.

**14. Parish Council Newsletters.**

Due to the costs of producing and delivering the Parish Council newsletters Councillors considered the following option:

That the Parish Council takes out an advertisement in the local papers, including Telford & Wrekin Council's Insight Magazine, to inform those residing in the Parish that the newsletter is available on the Parish Council website with the internet link provided. Also, to purchase 1,000 hard copies of the newsletter for distribution around local libraries/medical centres/dentists/Post Offices and for those residents that request a hard copy of the newsletter. It is anticipated that this will make considerable financial savings whilst still satisfying the criteria for Quality Parish Status and also benefitting the environment.

It was suggested that the Parish Council takes out a two page spread in the "In and Around" Magazine 4 times a year. This would cost the Council around £250 + VAT for each publication and it would be delivered to the vast majority of the Parish. However, it was stated that circulation of this magazine did not cover Donnington. It was also suggested that the contents of the newsletter could be reduced as much of the information contained within was available on the internet.

Other Councillors also wished to retain producing a newsletter as it was personal to this Parish Council.

The Chair thanked Councillors for their suggestions and comments and requested that this item be deferred to the next Council meeting so that the Clerk can:

- i. Investigate if, by placing items in the “In and Around” magazine, it would affect this Council’s Quality Parish Status
- ii. Investigate whether or not the publishers would be willing to include Donnington in its distribution
- iii. Investigate costs from other printers

**Resolved** – to defer this item to the next full Council meeting when the above information has been obtained.

**15. Vice-Chairman (Parishes) of the Parish Forum**

Nominations were requested for a Vice-Chairman for the Parish Forum which will be considered at the next meeting of the Forum scheduled for 13<sup>th</sup> October.

No nominations were received.

**16. Planning Application**

To consider the following Planning Application:

- a. TWC/2011/0363

Mr Phillip Watson, The Haven, St Georges Road, Donnington, Telford, Shropshire.

Erection of two detached dwellings following demolition of existing bungalow (Outline with all matters reserved) \*\*\*\*\* (AMENDED DESCRIPTION)\*\*\*\*\*

**Resolved** – to object to this application due to:

Parking Issues: Councillors were concerned that visitors could only park on the main road due to the lack of proposed parking spaces.

Traffic Safety Issues: The proposed development is opposite a junction (High Mount) and access to the site would be onto and off a very busy main road.

Overdevelopment of site.

**Urgency Resolution – Section 100B(4), Local Government Act 1972.**

The Chair of the meeting made the following statement:

“I am of the opinion that the following item of business should be dealt with as a matter of urgency at this meeting in order to avoid any unnecessary delay.”

**17. Water Leak, St George’s Road, Donnington**

The Chair raised concerns about the amount of time it was taking Severn Trent Water to repair the leak along St George’s Road, Donnington. It has been reported numerous times by Councillors and the Clerk, who stated that he had last contacted Severn Trent Water on 15<sup>th</sup> July, was told that Severn Trent Water were waiting for a bridging pipe in order to repair the leak. Councillors stated that they had been given a variety of reasons for the delay but these were unacceptable. On a related matter Councillors were also concerned about the sewer smells occurring on Wellington Road, Muxton since the new pumping station had been installed. The Clerk was asked to follow these matters up with Severn Trent Water.

**18. Date of Next Meeting**

The Chair informed Councillors that the date of the next full Council meeting is 5<sup>th</sup> September 2011 to be held at Turreff Hall commencing at 7pm. However, it may be necessary to call a Planning Committee meeting on 8<sup>th</sup> August 2011 to discuss applications which had recently been received.

The meeting closed at 2025hrs.

Signed:

Date: