

To All Members of this Parish Council

26<sup>th</sup> September 2011

Dear Councillor,

You are summonsed to attend a meeting of the  
**Full Council on Monday 3<sup>rd</sup> October 2011 at 7.00pm**  
**At Turreff Hall**

**AGENDA**

- 1. Apologies**  
To accept the apologies of those unable to attend.
- 2. Declaration of Interest**  
To declare a personal or prejudicial interest in any item on the agenda.
- 3. Public Session**  
There will be 15 minutes allowed for questions to the Chair from Members of the Public.
- 4. Willow View, Greenfields, Newport**  
To discuss with Mr T Warner a proposal to submit a planning application to provide 14 age restrictive “eco” passive houses to be located at Willow View, Greenfields Brockton, Newport, TF10 9EP on the Greenfields Poultry Farm site.
- 5. Minutes**  
To confirm the Minutes of the Council meeting held on 5<sup>th</sup> September 2011.
- 6. Matters Arising for Information**  
To enable Councillors to receive updated information of actions contained in the Minutes thereof.
- 7. Expenditure Transactions**  
To receive and accept the expenditure transactions for August 2011.
- 8. Bank Reconciliations**  
To receive and accept the Bank reconciliation as at 31<sup>st</sup> August 2011.
- 9. Financial Budget Comparison**  
To receive the financial budget comparisons as at 31<sup>st</sup> August 2011.
- 10. Council Policies**  
To review and accept the following Parish Council Policies:
  - a. Standing Orders
  - b. Equality Policy

**11. Bus Shelter, School Road, Donnington**

To consider the provision of a bus shelter for School Road at a cost of approximately £1,300 to the Parish Council.

**12. Draft Housing Needs Survey Report**

Councillors are asked to consider accepting or not accepting the recommendations made within the draft Housing Needs Survey Report presented to the Council in June. Whilst Councillors previously raised concerns regarding this report a decision is required by Telford & Wrekin Council.

**13. Project Development Worker**

To discuss with Councillors an application that has been made to Fair Share Trust to employ a project development worker to manage and enhance the existing provision for children and young people's development outside school. The post will be for 15 months and will be financed by a grant from Fair Share Trust. It is proposed that the successful applicant will be administered and managed by the Parish Council with assistance from Telford & Wrekin Council. A similar project is currently being successfully used at Hadley and Leegomery Parish Council.

**14. ALC Training Seminars**

The Association of Local Councils will be holding the following training seminars:

- a. Fundamentals for Councillors on Tuesday 25<sup>th</sup> October.
- b. Power of Well-being on Thursday 27<sup>th</sup> October 2011.
- c. Fundamentals of Chairmanship Skills on Monday 31<sup>st</sup> October 2011.

Any Councillors wishing to attend these seminars are to inform the Clerk.

**15. Grit Bins and Snow Liaison Officers**

To discuss the distribution of Parish Council grit bins and also the duties of snow liaison officers.

**16. Planning Application**

To consider the following Planning Applications:

- a. TWC/2011/0803  
Mr Michael Jones, 72, 72B Furnace Lane, Trench, Telford, Shropshire  
Erection of a 2 storey block incorporating a retail unit on the ground floor with living accommodation above following demolition of existing single storey retail unit. Erection of fencing. Alterations to windows of no. 72 Furnace Lane to adjust window positions.
- b. TWC/2011/0807  
Telford & Wrekin Council, Donnington Recreation Ground, School Road, Donnington, Telford, Shropshire  
The creation of a skate park

**17. Correspondence**

To receive the following correspondence:

- a. The Boundary Review of Parliamentary constituencies in England
- b. Black History Working Group exhibition.

**18. Date of Next Meeting**

To inform Councillors that the date of the next meeting is 7<sup>th</sup> November 2011 to be held at Turreff Hall commencing at 7pm.

Yours faithfully

Ralph Morgan  
Clerk to the Parish Council

*The Public and Press are warmly invited to attend. Could anyone wishing to attend who has a disability please inform the Clerk if any special requirements are needed.*

