

Lilleshall, Donnington and Muxton Parish Council

Minutes of a Full Council Meeting held at Turreff Hall on 3rd October 2011 at 7.00pm

Present:

Councillors: Mrs P A Green (Chairman), A Baker, Mrs C A Baker, M Bolam, Mrs V Brown, Mrs E A Clare, Mrs L M Dugmore, N Dugmore, B Green, J Lavery, C Mason, Mrs E P Millard.

Also Present: R Morgan (Parish Clerk), Mrs R Gregory, P Hawkins and Fiona Moore (Priority Action Co-ordinator Telford & Wrekin Council).

1. **Apologies:** P Norton.
Resolved – that the apology is accepted.
2. **Declaration of Interest:** As per Register. Also Councillor C Mason (Item 13)
3. **Public Session**
Mr P Hawkins stated that he had investigated costs of outsourcing certain maintenance tasks to outside contractors and informed the Parish Council that there could be potential for considerable savings to be made by doing this. The Clerk was asked to investigate the matter and report back to Council.
Mr Hawkins also requested that the Parish Council's budgets on which the precept is based are displayed on the Councils website.
The Council stated that the Clerk will add these to the website.
The Chair thanked Mr Hawkins for his suggestions.
4. **Willow View, Greenfields, Newport**
Unfortunately, due to work commitments, Mr T Warner was unable to attend the meeting to discuss a proposal to submit a planning application to provide 14 age restrictive "eco" passive houses to be located at Willow View, Greenfields Brockton, Newport, TF10 9EP on the Greenfields Poultry Farm site. The Clerk informed Councillors that as the planning application had now been submitted to Telford & Wrekin Council the Parish Council would be discussing it in the near future and Mr Warner had requested that he is notified of this meeting so that he can attend.
5. **Minutes**
To confirm the Minutes of the Council meeting held on 5th September 2011.
Resolved – that they be confirmed and signed as a true record.
6. **Matters Arising for Information**
Councillors received updated information of actions contained in the Minutes of the previous meeting with regard to the obnoxious smells in Muxton, Speeding issues along Wellington Road, Cyclists on pavement at Coronation Drive and the tree issue at Lilleshall tennis courts.

7. **Expenditure Transactions**
To receive and accept the expenditure transactions for August 2011.
Resolved – that they be confirmed and signed as a true record.
8. **Bank Reconciliation**
To receive and accept the Bank reconciliation as at 31st August 2011.
Resolved – that it is confirmed and signed as a true record.
9. **Financial Budget Comparison**
To receive the financial budget comparisons as at 31st August 2011.
Resolved – that they be confirmed and signed as a true record.
10. **Council Policies**
To review and accept the following Parish Council Policies:
a. Standing Orders
Resolved – to accept and adopt the Standing Orders for this Parish Council.
b. Equality Policy
c. **Resolved** – to accept and adopt the Equality Policy for this Parish Council.
11. **Bus Shelter, School Road, Donnington**
Councillors were informed that since this item was included on the agenda Telford & Wrekin Council have stated that they will be able to fund the complete installation of a bus shelter for School Road, Donnington.
12. **Draft Housing Needs Survey Report**
Councillors were asked to consider accepting or not accepting the recommendations made within the Draft Housing Needs Survey Report presented to the Council in June. Councillors were concerned what the implications would be on the parish if the survey was accepted and had serious reservations about how it had been constructed. However, whilst the report only recommended a need for four bungalows in the rural areas it was stated that the Telford & Wrekin Council's officers could only work with the information received from the surveys returned.
Resolved – not to accept the Draft Housing Needs Survey Report.
13. **Project Development Worker**
Councillors discussed an application that has been made to Fair Share Trust to employ a project development worker to manage and enhance the existing provision for children and young people's development outside school. It was stated that the part time post will be for 15 months and will be financed by a grant from Fair Share Trust. It is proposed that the successful applicant will be administered and managed by the Parish Council with assistance from Telford & Wrekin Council. It was stated that it provides the Parish Council with a 'pilot project' on which to consider the merits of employing a permanent development worker in the future.
Resolved – that the grant application is submitted but the Clerk is to check that there will be no extra residual costs to the Parish Council such as pension contributions.

14. ALC Training Seminars

The Chairman informed Councillors that the Association of Local Councils will be holding the following training seminars:

- a. Fundamentals for Councillors on Tuesday 25th October.
- b. Power of Well-being on Thursday 27th October 2011.
- c. Fundamentals of Chairmanship Skills on Monday 31st October 2011.

Any Councillors wishing to attend these seminars are to inform the Clerk.

15. Grit Bins and Snow Liaison Officers

It was stated that the ten grit bins in Donnington and the seven in Lilleshall were owned by Telford & Wrekin Council but the vast majority of them did not fit in with the current Borough Council's policy on where grit bins should be located. There are no grit bins currently in Muxton but some should be provided by the Doctors surgery, the local shops and the school. It was suggested that some bins may be purchased using Telford & Wrekin Council's "Your Money, Your Projects" Scheme providing local organisations place a request for them. Councillor N Dugmore stated that he would investigate this and report back to Council.

Councillor N Dugmore also suggested that the Parish Council's nominated Snow Liaison Officers meet in the near future to discuss their roles and responsibilities.

16. Planning Application

To consider the following Planning Applications:

- a. TWC/2011/0803
Mr Michael Jones, 72, 72B Furnace Lane, Trench, Telford, Shropshire.
Erection of a 2 storey block incorporating a retail unit on the ground floor with living accommodation above following demolition of existing single storey retail unit. Erection of fencing. Alterations to windows of no. 72 Furnace Lane to adjust window positions.
Resolved – to have no objection to this application.

- b. TWC/2011/0807
Telford & Wrekin Council, Donnington Recreation Ground, School Road, Donnington, Telford, Shropshire
The creation of a skate park
Resolved – to have no objection to this application.

17. Correspondence

The Chairman informed Councillors that the following correspondence had been received:

a. The Boundary Review of Parliamentary constituencies in England. Consultation on the proposals will be held until 5th December 2011. The Clerk was asked to include this as an agenda item for the next Council meeting and obtain further information regarding this from Telford & Wrekin Council.

b. Black History Working Group exhibition. This will take place on Friday 21st October 2011 between 6pm and 8pm at The Place, Oakengates.

c. Festival of Remembrance. This will be held at 8pm at Oakengates Theatre on Sunday 13th November 2011.

d. Civic Carol Service. This will be held at 7.30pm at Oakengates Theatre on Thursday 1st December 2011.

e. Community Justice: a Public Enquiry. Councillors are invited to take part in an enquiry for people and organisations to consider how community justice should be delivered. The event will take place at Oakengates Theatre between 10am and 12.30pm on 21st October 2011.

18. Date of Next Meeting

The Chairman informed Councillors that the date of the next full Council meeting is 7th November 2011 to be held at Turreff Hall commencing at 7pm.

The meeting closed at 2025hrs.

Signed:

Date: