

To All Members of this Parish Council

28th November 2011

Dear Councillor,

You are summonsed to attend a meeting of the
Full Council on Monday 5th December 2011 at 7.00pm
At Turreff Hall

AGENDA

- 1. Apologies**
To accept the apologies of those unable to attend.
- 2. Declaration of Interest**
To declare a personal or prejudicial interest in any item on the agenda.
- 3. Public Session**
There will be 15 minutes allowed for questions to the Chair from Members of the Public.
- 4. Minutes**
To confirm the Minutes of the following meetings of the Council:
 - a. Parish Council Meeting of 7th November 2011.
 - b. Planning Committee Meeting of 14th November 2011.
 - c. Parish Council Meeting of 14th November 2011.
- 5. Matters Arising for Information**
To enable Councillors to receive updated information of actions contained in the Minutes thereof.
- 6. Expenditure Transactions**
To receive and accept the expenditure transactions for October 2011.
- 7. Bank Reconciliations**
To receive and accept the Bank reconciliation as at 31st October 2011.
- 8. Financial Budget Comparison**
To receive the financial budget comparisons as at 31st October 2011.
- 9. Finance Committee**
To consider a request to set up a Finance Committee to oversee the budget setting and all financial matters of this Parish Council.
- 10. War Memorial, Winifred's Drive, Donnington**
To discuss the condition that the War Memorial was in for this year's Remembrance Service.

- 11. Consultation on 2012/2013 Highway Maintenance Schemes**
To consider Telford & Wrekin Councils proposed highway maintenance schemes. If Councillors are of the opinion that there are sites in the parish that are in worse condition than those proposed then they will be considered but at the expense of those currently on the draft programme.
- 12. Telford & Wrekin Council Library Service Review**
Councillors are asked to consider a request from T&Wr Library Services to help maintain the current opening hours at Donnington library. The Parish Council has been asked if it would fund five staff hours at a cost of £7,279.
- 13. Christmas Festival**
To consider holding a similar event next year for the switching on of the Parish Council's Christmas lights.
- 14. Format of Parish Council budgets for website**
To consider the most appropriate format for the Parish Council's budget for placement on the Parish Council website.
- 15. Parish Council Budgets for 2012/2013**
To consider the budgets for 2012/2013 as per the attached sheets. Councillors are reminded that these are draft budgets only for consideration/amending before agreeing the Parish Council precept at January 2012's meeting. Please note that decisions made in items 12 and 13 may or may not have to be included/deleted.
- 16. Vexatious Complaints Policy**
To consider, discuss and adopt the Vexatious Complaints Policy for this Parish Council.
- 17. Cordingley Hall**
To discuss the condition and future of Cordingley Hall.
- 18. Date of Next Meeting**
To inform Councillors that the date of the next meeting is 16th January 2012 to be held at Turreff Hall commencing at 7pm.

Yours faithfully

Ralph Morgan
Clerk to the Parish Council

The Public and Press are warmly invited to attend. Could anyone wishing to attend who has a disability please inform the Clerk if any special requirements are needed.