

3rd March 2008

To All Members of this Parish Council

Dear Councillor,

You are invited to attend a meeting of the
Full Council on Monday 10th March 2008 at 7.00pm
At Turreff Hall

Public Session

There will be 15 minutes allowed for questions to the Chair from Members of the Public before the Meeting commences.

AGENDA

1. Apologies

To accept the apologies of those unable to attend.

2. Declaration of Interest

To declare a personal or prejudicial interest in any item on the agenda.

3. Minutes

To confirm the Minutes of the meetings of the Council held on:

- a. Full Council of 14th January 2008.
- b. Planning Committee of 4th February 2008.
- c. Halls and Environment Committee of 4th February 2008.
- d. Planning Committee of 25th February 2008.

4. Matters Arising for Information

To enable Councillors to receive updated information of actions contained in the Minutes thereof.

5. Expenditure Transactions

To receive and accept the expenditure transactions for:

- a. January 2008.

6. Bank Reconciliations

To receive and accept the Bank reconciliations as at:

- a. 31st January 2008.

7. Awards For All.

To inform the Council that a grant has been awarded to this Parish Council from the National Lottery.

- 8. Laptop Computer and Projector.**
Telford and Wrekin Council recently notified Parish Councils that toward the end of 2008 planning applications would be sent electronically. The Planning Committee discussed this matter and its implications at a meeting held on 4th February 2008 the result of which was to recommend to full Council that the Parish Council purchase a laptop computer and projector. This agenda item is to consider ratifying the decision made at the Planning Committee and if necessary to discuss quotes provided.
- 9. Bus Shelters at High Mount, Donnington**
To inform the Council that two new bus shelters are to be erected on St George's Road, Donnington, one near to High Mount and one on land adjacent to Bradley Road Industrial Estate.
- 10. Donnington Rail freight Terminal.**
To receive an update on the proposed Donnington Rail freight Terminal.
- 11. Allocation of Officer Time.**
To discuss the use of Parish Officer's time when dealing with issues within the parish.
- 12. Independent Lilleshall Parish Council.**
To discuss any responses received regarding an independent Lilleshall Parish Council as a result of the article contained within the recent Parish Council newsletter.
- 13. Highway and Traffic Issues at Asda, Donnington.**
To discuss highway and traffic issues at Asda, Donnington.
- 14. Lilleshall Memorial Hall Committee**
To inform the Council that Councillor Clive Mason has resigned from the Lilleshall Memorial Committee.
- 15. Register of Declaration of Interests**
To inform Councillors that it is their responsibility to ensure that their own Register of Interests is up to date and correct.
- 16. Financial Regulations**
To review the current Financial Regulations for this Parish Council and to discuss amendments required, if any. (Each Councillor has a copy of this document in the Information for Councillors folder).
- 17. Risk Assessment**
To discuss and review the current Risk Assessment for this Parish Council. (Each Councillor has a copy of this document in the Information for Councillors folder).
- 18. Parish Council Auditors**
To inform the Council that the external auditors for this parish council for the year 2008/2009 will be Mazars LLP based in Southampton. If these auditors act for any Councillor on this Parish Council in a personal capacity then they are required to notify them so that alternative arrangements may be made regarding the audit of this Parish Council's accounts.

19. Correspondence

To inform the Council that the following correspondence has been received:

- a. LDF Strategic Housing Land Availability Assessment (SHLAA). A consultation event will be held at 2pm on Tuesday 11th March 2008 at Civic Offices.
- b. Invitation to an Information and Launch Event For The New Telford & Wrekin “Local Involvement Network” (LINK) on Monday 31st March 2008.

Yours faithfully

Ralph Morgan
Clerk to the Parish Council

The Public and Press are warmly invited to attend. Could anyone wishing to attend who has a disability please inform the Clerk if any special requirements are needed.