

To All Members of this Parish Council

23<sup>rd</sup> October 2009

Dear Councillor,

You are **summonsed** to attend a meeting of the  
**Full Council on Monday 2<sup>nd</sup> November 2009 at 7.00pm**  
**At Turreff Hall**

**AGENDA**

- 1. Apologies**  
To accept the apologies of those unable to attend.
- 2. Declaration of Interest**  
To declare a personal or prejudicial interest in any item on the agenda.
- 3. Public Session**  
There will be 15 minutes allowed for questions to the Chair from Members of the Public.
- 4. Guest Speaker**  
To receive a presentation from Mr D Ottley (Telford & Wrekin Council Landscape and Recreation Business Manager) regarding the Donnington Recreation Ground draft Management Plan and future projects for Broadoaks Field.
- 5. Minutes**  
To confirm and sign the Minutes of the meeting of the Council held on 12<sup>th</sup> October 2009.
- 6. Matters Arising for Information**  
To enable Councillors to receive updated information of actions contained in the Minutes thereof.
- 7. Expenditure Transactions**  
To receive and accept the expenditure transactions for September 2009.
- 8. Bank Reconciliations**  
To receive and accept the Bank reconciliations as at 30<sup>th</sup> September 2009.
- 9. Financial Budget Comparison**  
To receive the financial budget comparisons as at 30<sup>th</sup> September 2009.
- 10. Community Governance Review**  
To update the Council on the conclusion of Phase one of the consultation regarding the Community Governance Review and dates and requirements regarding Phase 2.

**11. Turreff Hall Car Park**

Councillors are requested to consider repairs to the car park situated at the rear of Turreff Hall and, if required, discuss quotes received for the work required.

**12. Christmas Lights**

To inform the Council that this year the Parish Council Christmas Lights will be switched on at 6pm on 30<sup>th</sup> November 2009 at The Parade, Donnington. Councillors are also asked to consider nominating a person from the community to perform the ceremony.

**13. Correspondence**

To inform the Council that the following correspondence has been received:

- **Telford and Wrekin Citizens Advice Bureau** – invitation to its Annual General and Annual Public Meeting to be held on Thursday 12<sup>th</sup> November commencing at 7.30pm at Meeting Point House, Telford Town Centre.

**14. Date of Next Meeting**

To inform Councillors that the date of the next full Council meeting is 16<sup>th</sup> November 2009 at Turreff Hall commencing at 7pm to discuss grant applications.

Yours faithfully

Ralph Morgan  
Clerk to the Parish Council

*The Public and Press are cordially invited to attend. Could anyone wishing to attend who has a disability please inform the Clerk if any special requirements are needed?*