

To All Members of this Parish Council

26<sup>th</sup> June 2009

Dear Councillor,

You are summonsed to attend a meeting of the  
**Full Council on Monday 6<sup>th</sup> July 2009 at 7.00pm**  
**At Lilleshall Memorial Hall**

**AGENDA**

- 1. Apologies**  
To accept the apologies of those unable to attend.
- 2. Declaration of Interest**  
To declare a personal or prejudicial interest in any item on the agenda.
- 3. Public Session**  
There will be 15 minutes allowed for questions to the Chair from Members of the Public.
- 4. Minutes**  
To confirm the Minutes of the meeting of the full Council held on 22<sup>nd</sup> June 2009.
- 5. Matters Arising for Information**  
To enable Councillors to receive updated information of actions contained in the Minutes thereof.
- 6. Expenditure Transactions**  
To receive and accept the expenditure transactions for May 2009.
- 7. Bank Reconciliations**  
To receive and accept the Bank reconciliations as at 31<sup>st</sup> May 2009.
- 8. Financial Budget Comparison**  
To receive the financial budget comparisons as at 31<sup>st</sup> May 2009.
- 9. Standing Orders.**  
To discuss and adopt the revised Standing Orders for this Parish Council.
- 10. Lloyds Bank Donnington**  
To discuss the problems with parking and traffic management at Lloyds Bank, Donnington.
- 11. Wrockwardine Wood and Trench Parish Council Fun Day**  
To consider a request from Wrockwardine Wood and Trench Parish Council to share a "Fun Day" with it on 2<sup>nd</sup> September 2009 at Oakengates Leisure Centre. This will also mean that some officer time will be required of the Clerk in liaising with the parish council and part organisation of the event.

**12. Purchase of New IT Equipment**

To inform the Council that a new computer package was purchased in consultation with the Chairman as it became a matter of urgency. Transfer of all the accounts, wage package and parish council documents have now been successfully transferred. Due to the system being the new Vista format a new printer has also had to be purchased due to the old one not being compatible. There is now also a requirement to write off the old computer and printer to maintain an up to date assets register.

**13. St Matthew's Church**

To inform the Council of Reverend David Wright's departure from St Matthew's Church, Donnington. David will be leaving to take up office at Wolverhampton.

**14. UK Coal Petition at No.10**

To consider adding this Parish Council's name to the petition against the planning application to mine coal at Huntington Lane, Telford.

**15. Planning Applications**

To consider the following planning applications:

a. W2009/0400

Mr W Titley, Land adjacent to 12, Jubilee Avenue, Donnington, Telford, Shropshire.

Erection of a two storey building comprising of 2no. two bedroom apartments and formation of new vehicular and pedestrian access points and parking (Amended Plans).

b. W2009/0477

AAH Plc, 6 The Parade, Donnington, Telford, Shropshire.

Erection of 1no. static internally illuminated fascia sign and 1no. static internally illuminated projecting sign.

**16. Correspondence**

To inform Councillors that the following correspondence has been received:

- **SALC Training Seminars** for new councillors will be held at Telford Civic Offices between 7pm and 9pm on Monday 20<sup>th</sup> July and at Shirehall, Shrewsbury on Thursday 23<sup>rd</sup> July 2009.
- **Sustainable Communities Act 2007 (See Attached Letter)**
- **Telford & Wrekin Local Development Framework Surface Water Drainage: Managing and Improving Water Quality – Supplementary Planning Document (See Attached Letter).**
- **Telford & Wrekin CVS – “Quality Matters”**  
An invitation to Councillors to a free workshop to include breakfast which will take place at the Tudor Room, Meeting Point House, Telford on Tuesday 14<sup>th</sup> July 2009 between 9.30am and 11.30am.

- **Lilleshall Women's Institute**

A "thank you" letter has been received from Lilleshall Women's Institute for the grant awarded to it by the Parish Council. A photograph of the event has been included.

**17. Grant Applications**

To reconsider a grant application from Summer Play Scheme as agreed in the full Council meeting on 22<sup>nd</sup> June 2009. This will be subject to the receipt of some form of accounts from the organisation.

**18. Assistant Clerk Hours**

To consider going into Private Session to discuss a request from the Assistant Clerk to alter the timing of hours worked in accordance with the contract of employment 10.1 Flexible Time Working Regulations and 10.2 The Works and Families Act.

**19. Date of Next Meeting**

To inform Councillors that the date of the next Council meeting is 7<sup>th</sup> September 2009 at Turreff Hall. The meeting to award the garden competition prizes will take place on 1st September 2009. Both will commence at 7pm.

Yours faithfully

Ralph Morgan  
Clerk to the Parish Council

*The Public and Press are warmly invited to attend. Could anyone wishing to attend who has a disability please inform the Clerk if any special requirements are needed.*