

To All Members of this Parish Council

29<sup>th</sup> September 2008

Dear Councillor,

You are invited to attend a meeting of the  
**Full Council on Monday 6<sup>th</sup> October 2008 at 7.00pm**  
**At Turreff Hall**

**AGENDA**

- 1. Apologies**  
To accept the apologies of those unable to attend.
- 2. Declaration of Interest**  
To declare a personal or prejudicial interest in any item on the agenda.
- 3. Public Session**  
There will be 15 minutes allowed for questions to the Chair from Members of the Public.
- 4. Minutes**  
To confirm the following Minutes of the meetings of the Council:
  - a. Finance Committee of 21<sup>st</sup> July 2008.
  - b. Full Council of 4<sup>th</sup> August 2008.
  - c. Planning Committee of 27<sup>th</sup> August 2008.
  - d. Planning Committee 8<sup>th</sup> September 2008.
  - e. Finance Committee of 22<sup>nd</sup> September 2008.
- 5. Matters Arising for Information**  
To enable Councillors to receive updated information of actions contained in the Minutes thereof.
- 6. Expenditure Transactions**  
To receive and accept the expenditure transactions for;
  - a. July 2008.
  - b. August 2008.
- 7. Bank Reconciliations**  
To receive and accept the Bank reconciliations as at:
  - a. 31<sup>st</sup> July 2008.
  - b. 31<sup>st</sup> August 2008.
- 8. Conclusion of Audit**  
To inform the Council that the Annual Return for the year ended 31<sup>st</sup> March 2008 has been concluded and signed off by the auditors.

**9. Garden Competition**

To review the prize awards for the Parish Council Garden Competition – Overall Winner and discuss involving the local schools in next year's competition.

**10. Station Road, Donnington**

To discuss:

- a. The provision of traffic lights at the Clocktower Roundabout to include pedestrian crossing facilities.
- b. The reduction of the bushes located on the roundabout to enable better visibility for drivers.

**11. Parish Council Meetings**

To consider revising the format of Council meetings for 2009/2010 so that one full council meeting is held at the beginning of each month to discuss parish business thus reducing the number of Committees and meetings.

**12. Pavements and Roads within the Parish**

To discuss the condition of the pavements and roads throughout the parish especially after utility companies have undertaken work on them.

**13. Trees for the roundabouts**

To consider quotes received for the provision of trees on the three roundabouts used at Christmas time.

**14. Publication Scheme under the Freedom of Information Act 2000**

To review and ratify the amended Parish Council Publication Scheme under the Freedom of Information Act 2000.

**15. Computer and Projector**

To inform the Council that the new IT equipment has been purchased.

**16. Turreff Hall Kitchen Refurbishment**

To consider quotes received for the refurbishment of the kitchen at Turreff Hall.

**17. Sports Facilities**

To discuss supporting an application for funding for the Muxton Play Area.

**18. Direct Debit**

To consider a request from PHS Group plc for this Parish Council to pay for their services by Direct Debit.

**19. Planning Applications**

To discuss the following planning applications:

- a. W2008/1058  
Mr A Laverie, 20 Limekiln Lane, Lilleshall, Shropshire.  
Erection of two storey and single storey extensions including a double garage following partial demolition of property and garage.
- b. W2008/1060  
Les Stephan Planning Ltd, Land off St Matthew's Road, Donnington, Telford, Shropshire.  
Construction of two car parks to provide total of 15 car parking spaces including 4 disabled spaces.

- c. W2008/1083  
SITA (UK) Ltd, Land adjacent to Grange Lane, Redhill, Telford, Shropshire.  
Construction and operation of “Energy From Waste” Centre including new buildings, new access and car parking, integral offices, weighbridge, landscaping works.
- d. W2008/1087  
Mr J Sullivan, Hawthorn Cottage, Kynnersley Drive, Lilleshall, Shropshire.  
Erection of a two storey side extension.

## 20. Correspondence

### a. SALC Training Seminars

The following training seminars are to be held by SALC:

- Parish Planning Event will be held at Cosy Hall, Newport on Thursday 9<sup>th</sup> October 2008 from 6pm to 8pm.
  - Chairmanship Modules 1 and 2 will be held at Telford Civic Offices on Thursday 16<sup>th</sup> October 2008 and Thursday 30<sup>th</sup> October 2008 at Shirehall Shrewsbury from 6.30 to 8.30pm.
  - Employment Issues will be held at Shirehall, Shrewsbury on Monday 20<sup>th</sup> October from 7pm to 9pm.
  - Next Steps Councillor Training Programme Modules 1 and 2 will be held at Telford Civic Offices on Tuesday 21<sup>st</sup> October 2008 from 7pm to 9pm.
  - Internal Audit training will be held at the Shirehall, Shrewsbury on Tuesday 28<sup>th</sup> October 2008 from 5.30pm to 7.30pm.
- b. **Ceremony of Light** – will be held at The Place, Oakengates on Sunday 9<sup>th</sup> November 2008 commencing at 8pm.
- c. **Carol Service** – will be held at The Place, Oakengates on Thursday 4<sup>th</sup> December 2008 commencing at 7.30pm.
- d. **Developing Health and Care** – latest information and notice of Public Engagement Events on 9<sup>th</sup> and 10<sup>th</sup> October.
- e. **West Mercia Police Authority** – Draft Combined Equality Scheme.

Yours faithfully

Ralph Morgan  
Clerk to the Parish Council

*The Public and Press are warmly invited to attend. Could anyone wishing to attend who has a disability please inform the Clerk if any special requirements are needed.*