



Lilleshall & Donnington Parish Council

1st March 2005

To All Members of this Parish Council

Dear Councillor,

You are invited to attend a meeting of the
Full Council on Monday 7th March 2005 at 7.00pm
At Turreff Hall

AGENDA

1. **Apologies**
To accept the apologies of those unable to attend.
2. **Declaration of Interest**
To declare a personal or pecuniary interest in any item on the agenda.
3. **Public Session**
15 minutes allowed for questions to the Chair from Members of the Public.
4. **Police Sergeant, Donnington Station**
To introduce the new Police Sergeant for Donnington Police Station.
5. **Minutes**
To confirm the Minutes of the meetings of the Council held on:
 - a. Full Council Meeting of 24th January 2005.
 - b. Halls and Environment Committee of 7th February 2005.
 - c. Finance Committee of 21st February 2005.
6. **Expenditure Transactions**
To accept the expenditure transactions for January 2005.
7. **Financial Comparisons**
To receive the financial comparisons from 1st April 2004 to 23rd February 2005.
8. **Freedom of Information Act 2002**



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To discuss and adopt the Parish Council's Publication Scheme for the Freedom of Information Act 2002.

- 9. Complaints Procedure**
To discuss and adopt the Complaints Procedure for this Parish Council.
- 10. Councillor Allowances**
To discuss the payment of the allowances.
- 11. Lilleshall Church Wall**
To discuss the safety of the Church Wall at St Michael's Church, Lilleshall.
- 12. Cordingley Hall**
To discuss Ercall Catering's proposal to replace the folding partition wall.
- 13. Correspondence**
 - a. Funding for Telford and Wrekin**
To receive the reply from the ODPM (Nick Raynsford MP) regarding the funding for Telford and Wrekin.

Private Session

- 14. Staff Contracts of Employment and Job Descriptions**
To discuss and adopt the amended Contracts of Employment and Job Descriptions of the following staff employed by the Parish Council:
 - a. Clerk to the Parish Council and Responsible Financial Officer
 - b. Assistant Clerk
 - c. Estate Manager
 - d. Caretaker

Yours faithfully

Ralph Morgan
Clerk to the Parish Council

The Public and Press are warmly invited to attend. Could anyone wishing to attend who has a disability please inform the Clerk if any special requirements are needed.