

To All Members of this Parish Council

1st June 2009

Dear Councillor,

You are summonsed to attend a meeting of the
Full Council on Monday 8th June 2009 at 7.00pm
At Turreff Hall

AGENDA

1. **Apologies**
To accept the apologies of those unable to attend.
2. **Declaration of Interest**
To declare a personal or prejudicial interest in any item on the agenda.
3. **Public Session**
There will be 15 minutes allowed for questions to the Chair from Members of the Public before the Meeting commences.
4. **Minutes**
To confirm the Minutes of the meetings of the Council held on:
 - a. Planning Committee of 8th May 2009.
 - b. Annual General Meeting of Full Council of 11th May 2009.
5. **Matters Arising for Information**
To enable Councillors to receive updated information of actions contained in the Minutes thereof.
6. **Expenditure Transactions**
To receive and accept the expenditure transactions for April 2009.
7. **Bank Reconciliations**
To receive and accept the Bank reconciliations as at 30th April 2009.
8. **Accounts and the Annual Return (See separate documents enclosed)**
 - a. Annual Return
To confirm the Statement of Accounts.
To complete the Annual Governance Statement.
To receive the Annual Internal Audit Report.
To receive and sign the Accounts – Supporting Notes
To receive the Explanation of Variances.
 - b. Bank Reconciliation Details
To receive the Bank Reconciliation at 31st March 2008
Copy of Nationwide Building Society Account Closing Balance.
Copy March Co-op Bank Statement.
To receive the March accounts package reconciliation.
 - c. Internal Audit
To receive report from Internal Auditor, Colin Potts detailing internal audit visits.
 - d. End of Year Accounts
To receive and sign the Consolidated Balance Sheet.
To receive the Income and Expenditure Account.

To receive the Financial Statement
To receive the Opening Receipts in advance, Closing Receipts in advance,
Opening Debtors, Closing Debtors.

- 9. Appointment of Internal Auditor for 2009/2010.**
To consider the appointment of Mr Colin Potts as this Parish Council's Internal Auditor for 2009/2010 and receive his certificate of independence.
- 10. Community Governance Review**
To discuss the consultation document regarding the Community Governance Review and to consider the Parish Council's response.
- 11. Letter Published in the Newport Advertiser**
To inform the Council of a letter published in the Newport Advertiser and to discuss its contents. Councillors are requested to consider whether or not the Parish Council should respond to it highlighting the discrepancies contained within.
- 12. Councillor Allowances.**
To confirm payment of Allowances to Councillors.
- 13. Cordingley Hall**
To discuss the transfer of lease of Cordingley Hall from Mr Richard Mundy to Mr Ashley Clayton.
- 14. Revaluation of Parish Council Buildings**
To consider employing external consultants/agents to revalue the Parish Council buildings to present day values.
- 15. One-way system, The Parade, Donnington**
To discuss the problem of vehicles ignoring the no-entry signs when accessing the Co-op car park from the car park by the post office.
- 16. Purchase of New Bins**
To consider the purchase of six new bins in partnership with Telford & Wrekin Council to be situated two in Donnington, two in Muxton and two in Lilleshall.
- 17. Grant Applications**
To discuss the procedures for considering applications for grants awarded by Lilleshall and Donnington Parish Council.
- 18. Correspondence**
 - a. Central Telford Area Action Plan.**
- 19. Date of Next Meeting**
To inform Councillors that the date of the next meeting is 22nd June 2009.

Yours faithfully

Ralph Morgan
Clerk to the Parish Council

The Public and Press are warmly invited to attend. Could anyone wishing to attend who has a disability please inform the Clerk if any special requirements are needed.