



Lilleshall & Donnington Parish Council

Minutes of the Annual General Meeting held at Turreff Hall on 8th May 2006 at 7.30pm

Present:

Councillors J Thompson, Mrs V Brown, Mrs E A Clare, B Green, Mrs P A Green, Mrs R Gregory, C Mason, Ms C Mason, P Norton, R Pitt, J Roberts, M Skelton, Mrs V Verster, K Watkins.

Also Present:

Fiona Moore (Neighbourhood Co-ordinator), PC N Scott, K Buttress, J Morris.

1. Chair of Council

a. Nominations were requested for Chair of this Parish Council for the forthcoming year 8th May 2006 to May 2007. Councillor Ms C Mason was nominated by Councillor K Watkins and seconded by Councillor Mrs E A Clare. No other nominations were received.

Resolved - that the Chair for 2006 to 2007 be Councillor Ms C Mason.

b. Councillor Ms C Mason then signed the Declaration of Office.

2. Vice-Chair of Council

a. Nominations were requested for Vice-Chair of this Parish Council for the forthcoming year 8th May 2006 to May 2007. Councillor B Green was nominated by Councillor C Mason and seconded by Councillor P Norton. No other nominations were received.

Resolved - that the Vice-Chair for 2006 to 2007 be Councillor B Green.

b. Councillor B Green then signed the Declaration of Office.

3. Apologies: Councillor A Baker (Holiday)

Resolved - that the apology be accepted.

4. Declaration of Interest: As per Register.

5. Minutes:

- i. Full Council of 6th March 2006
Resolved - that they be confirmed and signed as a true record.
- ii. Mineral Development Plan Committee of 20th March 2006
Resolved - that they be confirmed and signed as a true record.
- iii. Halls and Environment Committee of 27th March 2006
Resolved - that they be confirmed and signed as a true record.
- iv. Finance Committee of 10th April 2006
Resolved - that they be confirmed and signed as a true record.
- v. Planning Committee of 24th April 2006



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Resolved - that they be confirmed and signed as a true record.

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6. Expenditure Transactions

Expenditure Transactions as at 28th February 2006

Resolved - that they be confirmed and signed as a true record.

Expenditure Transactions as at 31st March 2006

Resolved - that they be confirmed and signed as a true record.

7. Bank Reconciliation

Bank Reconciliation as at 28th February 2006.

Resolved - that they be confirmed and signed as a true record.

Bank Reconciliation as at 31st March 2006.

Resolved - that they be confirmed and signed as a true record.

8. Budget Comparisons

The Councillors received the budget comparisons as at 1st April 2006.

9. Budget Heading

The Councillors discussed the management of funds for the planned extension to Turreff Hall.

Resolved – that a budget heading is created on the Parish Council's accounts programme for the management of funds regarding the planned extension to Turreff Hall.

10. Appointment of Committees

Finance

Cllrs. A Baker, Mrs E A Clare, Mrs R Gregory, C Mason, P Norton, R Pitt, M Skelton, Mrs V Verster.

Halls and Environment

Cllrs. A Baker, Mrs V Brown, Mrs P A Green, Mrs R Gregory, P Norton, G Platt, J Thompson, K Watkins.

Planning

Cllrs. A Baker, Mrs P A Green, Mrs R Gregory, P Norton, R Pitt, M Skelton, Mrs V Verster, K Watkins.

Staff and Personnel

Cllrs. Mrs V Brown, Mrs P A Green, Mrs R Gregory, G Platt, K Watkins, Mrs V Verster.

Assets



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Cllrs. Mrs V Brown, Mrs P A Green, Mrs R Gregory, P Norton, M Skelton,
K Watkins.

The Chair and Vice-Chair are ex-officio members of all Committees except Staff and Personnel. The Chair will not be an ex-officio member of this Committee as this will allow any redress of grievance to be deferred to the Chair and those members not part of this committee.

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Resolved - that under LGA 1972 s101 the above Committees be arranged for the discharge of functions on behalf of the Parish Council and that the above Councillors be elected onto these Committees.

11. Appointment of representatives to outside bodies

- a. Wrekin Area Committee – Councillor K Watkins
- b. Telford and Shropshire Marketing Partnership* – Councillor Mrs V Verster
- c. Playing Fields Executive Committee – Councillor P Norton
- d. Lilleshall Memorial Hall – Councillors A Baker, G Platt and C Mason.
- e. Telford and Wrekin Community Voluntary Service – Councillor Mrs PA Green.
- f. Wrekin and District Sports Advisory Council – Councillor P Norton
- g. Bus User Group Telford Area – Councillor J Thompson
- h. Bus Users Group Rural Area – Councillor P Norton, M Skelton.
- i. Donnington Partnership – Councillor Ms C Mason (Reserve Councillor P Norton)
- j. Lifelong Learning Centre (Management Board) – Councillor Ms C Mason (Reserve Councillor Mrs V Brown)
- k. Snow Liaison Officers
Donnington – Councillor Mrs V Brown
Lilleshall – Councillor G Platt
Muxton – Councillor V Verster
- j. Police and Community Consultative Group (PCCG) – Councillors A Baker, C Mason, R Pitt and J Thompson.

Resolved - that the above Councillors represent the Parish Council on these outside bodies.

* The Clerk was asked to write to the Telford and Shropshire Marketing Partnership to see if it would be possible to have two members of this Parish Council as representatives on their committee. If this is possible then Councillor R Pitt will be the other representative from this Parish Council.

The Clerk was asked to write to the external organisations informing them of the Parish Council's new representatives on their groups.

12. Meetings 2006/2007



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The Councillors received a draft copy of dates proposed for forthcoming meetings for 2006/2007.

Resolved – that the proposed timetable for the forthcoming meetings for 2006/2007 is accepted.

13. Signatories for Bank Accounts

Resolved – that the Signatories for the Parish Council Bank Accounts remain as Councillors Mrs E A Clare, Mrs P A Green, Mrs R Gregory and C Mason.

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14. Insurance Renewal

The Clerk informed the Council that its Insurance Policy was due to be renewed on 1st June 2006 at a cost of £9,569. **Resolved** - that the Clerk renews the Policy through Wem Insurance Brokers at a cost of £9,569 but three months prior to renewal in 2007 the Clerk is to obtain comparative quotes for Insurance.

15. SALC Membership Renewal and appointment of representatives

Resolved – that under section 111 of the Local Government Act 1972 the Parish Council is to renew its membership to SALC at a cost of £1,189.50 with the representative for the Parish Council being Councillor K Watkins.

16. Campaign for the Sustainable Community

The Councillors discussed the request to support the campaign for sustainable communities. **Resolved** - that Lilleshall and Donnington Parish Council:

(i) expresses its concern at

- the decline of local services and facilities which affects local communities and in particular the elderly and people on the lowest incomes;
- the resulting decline of local jobs and local economies and the resulting extra traffic and pollution caused by the need to travel further.

(ii) and notes that the All Party Parliamentary Small Shops Group has reported that within ten years many more high streets could be destroyed if action is not taken,

(iii) and therefore resolves to support the Sustainable Communities Bill which

- requires the Government to assist councils and communities in promoting local sustainability in ways decided by those councils and communities; and
- sets up a participative process whereby councils and communities can drive the way in which government uses its power and influence to assist with the promotion of local sustainability; and



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- recognises therefore that the Bill provides for a “bottom up” rather than a “top down” one-size-fits-all process;
- notes that this Bill is therefore fully in accord with current thinking in local government in that it impacts on central authorities and does not impose any new duties on councils but instead enables them to influence how government uses its resources and influence to help councils and communities;

(iv) and further resolves to

- inform the local media of this decision;
- write to local MPs, asking them to support the Bill and sign Early Day Motion No 641; and
- write to the Local Works campaign expressing its support.

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17. Footpath through Breton Park, Muxton

The Councillors discussed the lack of progress regarding the public footpath at Breton Park, Muxton. **Resolved** – that the Clerk:

- a. Requests from Andrew Careless (Borough of Telford and Wrekin Rights of Way Officer) what further evidence is required to reinstate the public footpath at Breton Park, Muxton.
- b. Requests clarification of the definitive map regarding the footpath and when it is due for upgrading.
- c. Arrange for Andrew Careless, Mr Ken Trumper and Mr King to attend the Halls and Environment Committee meeting on 12th June 06 for further discussions regarding this issue.
- d. Obtain further information regarding the Footpath Association.

18. External Auditors

Councillors were informed that if Winross Hacker Young, the External Auditors for the Parish Council, act for them in a personal capacity then they are required to notify them so that alternative arrangements may be made regarding the audit of the Parish Council's accounts.

19. Planning Application

The Councillors discussed the following planning application:
W2006/0453

Mr & Mrs P F Hill, New House Farm, Barrack Lane, Lilleshall, Shropshire.
Proposed first floor extension.

Resolved – that there is no objection to this application.



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20. Mobile Phone Masts

The Councillors discussed a pre-application consultation for the siting of a H3G Base Station mobile phone mast at the TA Centre, Territorial House, Trench Road, Donnington, Telford.

Resolved – that the Clerk writes to the applicant informing them that the Council has objected to the proposed location due to the fact that there is sensitive land around the area contrary to the claims listed in Option A of their correspondence. The sensitive land takes the form of a children's play area and a care village for the elderly and it is for these reasons that the Council has objected to the pre-application.

21. Annual Report 2005/2006

Each Councillor had received a copy of the Parish Council's Annual Report 2005/2006. **Resolved** – that the Clerk and Staff are thanked for the work in producing this document.

22. Correspondence

a. Mayor Making Ceremony 25th May 2006.

The Chair informed the Council that an invitation had been received inviting Members to the Mayor Making Ceremony on 25th May 2006.

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b. Crucial Crew 2006 Open Day

An invitation had been received from Crucial Crew inviting Members to their Open Day on 24th May 2006.

c. "Thank You" letters from No Panic and Relate

The Chair informed the Council that letters had been received from No Panic and Relate thanking it for its grant award.

d. Code of Conduct Training 2006.

The Chair informed the Council that Code of Conduct Training was available on 8th June, 26th June and 27th June 2006 should Councillors be interested in attending.

e. Police Restructuring

Correspondence has been received from West Mercia Police regarding Police Restructuring. Written comments are invited before 2nd July 06. The Clerk was asked to put this as an agenda item on the next meeting which is the Halls and Environment Committee meeting which is to be held on 12th June 06.

f. Local Authority Byelaws in England: A discussion paper

The Chair informed the Council that a discussion paper has been received regarding Local Authority Byelaws in England requesting feedback and comments.

g. NALC Local Council Review



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The Chair informed the Council that the County Association of Parish and Town Councils would no longer be handling its subscription to the Local Council Review and that NALC had provided alternative ways to subscribe.

h. “Thank You” letter

A letter of thanks has been received from Lilleshall Memorial Hall for the grant that this Parish Council recently awarded it.

i. “Thank You” letter

A letter of thanks has been received from Crucial Crew for the grant that this Parish Council recently awarded it.

j. “Thank You” letter

A letter of thanks has been received from the Deputy Mayor and his Consort for inviting them to the Civic Service to commemorate St George’s Day on 23rd April 2006.

k. “Thank You” letter

A letter of thanks has been received from Severn Hospice for the grant that this Parish Council recently awarded it.

l. Local Development Scheme

The Chair informed the Council that Telford and Wrekin Local Development Framework – Local Development Scheme is available to Members from the Parish Office.

The meeting closed at 2020hrs.

Signed:

Date: