



# Lilleshall & Donnington Parish Council

## Minutes of Finance Committee

Held at Turreff Hall on Monday 23<sup>rd</sup> April 2007

**Present:** Councillors Mrs E A Clare (Chair), A Baker, Mrs R Gregory, C Mason, P Norton, M Skelton, Mrs V Verster.

1. **Apologies:** Councillors B Green (Holiday), Mrs P A Green (Holiday), Ms C Mason (Holiday), R Pitt (Work), J Thompson (Meeting).

**Resolved** – that the apologies are accepted.

2. **Declaration of Interest:** As per Register.

3. **Transfer of Funds**

The Chair informed the Council that £25,000 had been transferred from reserves as agreed when setting the precept at the meeting in January 2006 for the financial year 2006/2007.

4. **Financial Budget Comparisons**

Each Councillor received a copy of the Financial Budget Comparisons as at 31<sup>st</sup> March 2007.

**Resolved** – that they are confirmed as a true record.

5. **Internal Auditor**

The Councillors discussed the competency of the Internal Auditor in carrying out the duties as this Parish Council's Internal Auditor.

**Resolved** – as per the Accounts and Audit (Amendment) (England) Regulations 2006 which came into force on 1<sup>st</sup> April 2006 that:

- a. Under Regulation 4 the Committee has considered, and is satisfied with, the system of internal control.
- b. Under Regulation 6 the Committee has reviewed, and is satisfied with, the effectiveness of the system of internal audit as part of the system of internal control referred to in Regulation 4.

6. **Payments by Direct Debits**

**Resolved** - to ratify the continuation of paying the attached list of service providers by Direct Debit.

7. **Payments by Personal Credit Cards**

The Chair informed the Committee that on certain occasions it is, and has been, necessary for the Clerk to purchase items, which includes the annual payment to Symantec Internet Security, by use of his own personal credit card.



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**Resolved** – that the Clerk is authorised to continue using his personal Credit Card for purchases that can only be obtained by no other means and that the Council is to reimburse him as soon as possible upon production of receipts.

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## 8. Grant Applications

**Resolved** - in the opinion of the Council it is in the interest of, and will bring direct benefit to, their area or any part of it, or all or some of its inhabitants that the following grants be approved under Section 137 of the Local Government Act 1972 as amended by the Local Government and Housing Act 1989 s36.

1. Telford & Wrekin Safer Communities Partnership	£250.00
2. Oakengates Youth Summer School	£100.00
3. Telford & Wrekin Arthritis Support Group	£100.00

No Panic's application was turned down due to the fact that this Parish Council awarded a grant to this organisation last year.

## 9. Correspondence

### a. Appointment of External Auditor

The Chair informed the Committee that confirmation had been received that UHY Winross Hacker has been appointed as auditor to the Parish Council for the year 2006/2007.

### b. Police and Community Consultative Group (PCCG)

The Chair informed the Committee that the next PCCG meeting will be held at Turreff Hall on Monday 30<sup>th</sup> April 2007 commencing at 7pm.

The Chair thanked Councillors Mrs V Verster and M Skelton for the time and work that they have put into the Finance Committee.

The meeting closed at 1935hrs.

Signature:



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Date:

**DRAFT MINUTES SUBJECT TO CONFIRMATION**

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