



Lilleshall & Donnington Parish Council

Minutes of Halls and Environment Committee Held at Turreff Hall on Monday 12th September 2005

Present: Councillors Ms C Mason (Chair), A Baker, Mrs V Brown, Mrs P Green, Mrs R Gregory, P Norton, G Platt, K Watkins.

1. **Apologies:** Councillors B Green (Ankle injury), J Thompson (Ill).
Resolved – that the apologies be accepted.
2. **Declaration of Interest:** None
3. **Extension to Turreff Hall**
The Councillors discussed both quotes received from architects for the proposed drawing of plans for the small extension to Turreff Hall. The Clerk explained that despite numerous architects being contacted for this type of work only two had replied. **Resolved** – that Quote A be accepted due to the fact that a more detailed quote had been received outlining the complete schedule of work that would be undertaken.
4. **Tin Bus Shelter Wellington Road, Muxton**
The Councillors discussed the options provided for the refurbishment of the tin bus shelter on Wellington Road, Muxton. The bus shelter was originally built by Walkers Engineering Company and has now fallen into a poor and dangerous condition. Despite the tin bus shelter being of some historical note the Councillors decided to replace it with a brick bus shelter. **Resolved** – that the bus shelter is replaced with a brick shelter and the Clerk obtains quotes for this work.
5. **Talbot Centre, Lilleshall**
The Clerk informed the Council that the proposed improvements to the Talbot Centre, Lilleshall may require planning permission and would be subject to building regulations. It is proposed to apply for grants to cover the cost of this work. The Councillors decided that the best course of action for this project would be as follows:
 - a. The Clerk speaks to the Borough Councils planning department to ascertain if planning permission is required as well as building regulations.
 - b. If required, to employ an architect for plans and a schedule of works.
 - c. Obtain quotes from builders.
 - d. Apply for grants.
 - e. Obtain list of future proposed projects.**Resolved** – that the Clerk contacts the Borough Council and report back to the members at the next available meeting and also to obtain a list of future proposed projects.
6. **Councillor tour of Parish**



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The Councillors stated that the previous tour was most beneficial and that another should be arranged for the near future. **Resolved** – that the Clerk contact bus hire companies looking at a date in the 1st week of November starting at 9am from Turreff Avenue and report back with that date at the next Full Council meeting.

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7. Toilets at The Parade, Donnington

The Clerk informed the Committee that the toilets on The Parade, Donnington had recently been vandalised resulting in the Estate manager having to purchase new toilet cisterns and copper piping to repair them. The Police had been informed.

8. Cleaning Turreff Hall

The Clerk explained the current system of cleaning the Hall and the way in which the caretaker is compensated after a function on a Saturday night. After discussing this issue it was **resolved** that:

- a. £50.00 should be added to the cost of hiring the Hall. This is to replace the current option of paying for cleaning due to the fact that the caretaker had to work on a Sunday after a function no matter what the condition of the Hall was left in. This will take place starting from 1st October but any existing bookings will not be affected.
- b. The Caretaker is to be financially reimbursed up to a maximum of 4 hrs for time taken cleaning the Hall on a Sunday after a Saturday night function at the normal Sunday rate.
- c. The Clerk is to check with Borough of Telford and Wrekin what the Sunday rate is at present ie. Time and a half or double time.

9. Cordingley Hall

The Clerk reported on the poor condition of Cordingley Hall and the steps taken with the tenants to rectify these issues.

10. Hanging Baskets for Parish

Suggestions were made in regard to placing hanging baskets around the Parish next year. Concerns were raised regarding Health and Safety issues and high maintenance costs but it was decided not to reject this idea completely. It was suggested that troughs be placed on the railings above the Parade of shops, Donnington.

Resolved – that the Clerk enquires to the cost of 20 baskets/troughs for Donnington on a trial basis next year and to report back at the next meeting.

11. St Michael's Church Wall, Lilleshall.

The Clerk informed the Committee that a quote had been received for the repair of the section of the Church Wall behind the ossuary at St Michael's Church, Lilleshall. The Councillors were informed that this section of the wall was the responsibility of the adjoining house at 22, Rock Acres, Lilleshall.



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Due to Health and Safety issues it was **resolved** that the Clerk writes to the occupier of 22 Rock Acres offering to pay 50% of the cost of repairing the wall, a sum amounting to £387.50.

12. Correspondence

a. **Telford and Wrekin Local Development Framework.**

The Chair informed the Councillors that the above document was available from the Parish Office and that any comments were to be made before 26th September 2005.

HE26

b. **Meeting with Parish Councils – Mark Pritchard MP**

The Chair informed the Committee that Mark Pritchard MP had requested a meeting with the Parish Councillors. The members requested that the Clerk thank Mr. Pritchard and send him a list of dates of the forthcoming Parish Council meetings and to arrange a date convenient to both.

c. **Planning Application W2005/1014, Mr I Brown, 29 Winchester Drive, Muxton, Telford – Erection of a single storey rear extension.**

The Committee discussed this application and had no objection to it.

d. **Consultation on the Draft Statement of Community Involvement.**

The Chair informed the Councillors that the above document was available from the Parish Office and that any comments were to be made before 21st October 2005.

The meeting closed at 2035hrs.

Signed:

Date:

HE27