

Lilleshall and Donnington Parish Council

**Minutes of a Full Council Meeting held at
Turreff Hall on 11th January 2010 at 7.00pm**

Present:

Councillors: P Norton (Chairman), A Baker, Mrs E A Clare, M Edwards, B Green, Mrs R Gregory, J Hockin, J Lavery, Mrs B Mason, C Mason, G Platt, J Thompson, K Watkins.

Also Present: R Morgan (Parish Clerk), Mrs D Rogers (Telford & Wrekin Health & Safety), WPC N Scott.

1. **Apologies:** Councillors Mrs V Brown, Mrs P A Green.
Resolved – that the apologies are accepted.
2. **Declaration of Interest:** As per Register.
3. **Public Session**
There were no members of the public present.
4. **Guest Speaker**
Mrs D Rogers (Telford & Wrekin Health & Safety) gave a PowerPoint presentation to those present regarding responsibilities and liabilities of Parish Councils when organising events. She also provided the Council with sample documents relating to Risk Assessment, Fire Risk Assessment, Emergency Plan and Steward Briefing. Councillors then asked questions regarding Health and Safety issues.
The Chairman thanked Mrs Rogers for the presentation and the time taken attending the meeting.
5. **Minutes**
Councillors discussed the Minutes of the meeting of the Council held on 7th December 2009.
Resolved – that they be confirmed and signed as a true record.
6. **Matters Arising for Information**
The Clerk informed the Council that responses had been received from Telford & Wrekin Council regarding the Clock at the Clock Tower Roundabout and the Nomination of G Whyte for Freedom of the Borough together with a response from Arriva regarding the provision of a bus service at The Humbers, Donnington.
7. **Expenditure Transactions**
Each Councillor received a copy of the expenditure transactions for November 2009.
Resolved – that the expenditure transactions for November 2009 are accepted as a true record.

8. Bank Reconciliations

Each Councillor received a copy of the bank reconciliation as at 30th November 2009.

Resolved – that the bank reconciliation as at 30th November 2009 is accepted as a true record.

9. Financial Budget Comparison

Each Councillor received a copy of the financial budget comparisons as at 30th November 2009.

Resolved – that they are confirmed as a true record.

10. Parish Council Precept

Each Councillor had received a copy of the Budget Comparisons as at 30th November 2009 as well as the proposed budgets for the forthcoming financial year 2010/2011.

Resolved – that the Precept for the year 2010/2011 remains the same as last year at £187,000 which will mean a reduction of 63p per elector in the Parish Council element of the Council Tax.

11. Register of Interests

The Chairman requested that Councillors ensure that their General Notice of Registerable Interests is up to date.

12. Pensioners Vouchers

The Clerk informed the Council that 1,130 vouchers were distributed to pensioners residing within the parish prior to Christmas 2009.

13. Correspondence

The Chairman informed the Council that the following correspondence has been received:

- **Telford and Wrekin Council for Voluntary Service (CVS)** – to inform the Parish Council that the CVS will be holding its Annual General Meeting on Tuesday 12th January 2010 at the Walker Room, Meeting Point House, Telford Town Centre commencing at 7pm for 7.30pm. Also the receipt of its Annual Report and Financial Report and Statements.
- **West Mercia Police Service** – Your Police Service 2010 and beyond.
- **Black African Gospel Songs** – at Bethal United Church, Wellington on Saturday 16th January 2010 commencing at 6.30pm
- **Telford & Wrekin Strategic Housing Land Availability Assessment** – to inform the councillors that Telford & Wrekin Council is undertaking a six week consultation on this document and any new sites or proposed modifications to the assessment of existing sites should be received by 15th February 2010.
- **Bus Users meeting** – to inform Councillors that the date of the next meeting is 23rd February 2010 commencing at 7pm

- **SALC Seminar – Fundamentals of Chairmanship Skills** will be held on 18th January 2010 at Shirehall, Shrewsbury between 7pm and 9pm.

14. Date of Next Meeting

To inform Councillors that the date of the next full Council meeting is 8th February 2010 at **Muxton Primary School** commencing at 7pm.

The meeting closed at 2005hrs.

Signed:

Date: