

Lilleshall and Donnington Parish Council
Minutes of a Full Council Meeting held at
Turreff Hall, Donnington on 12th April 2010 at 7.00pm

Present:

Councillors: P Norton (Chairman), A Baker, Mrs R Gregory, B Green, Mrs P A Green, J Lavery, Mrs B Mason, C Mason (Vice-Chairman), G Platt, J Thompson, K Watkins.

Also Present: R Morgan (Parish Clerk), D Thompson, WPC N Scott, D Ottley (Telford & Wrekin Council) and K Buttress.

1. **Apologies:** Councillors Mrs V Brown, Mrs E A Clare, M Edwards and J Hockin.
Resolved – that the apologies are accepted.

2. **Declaration of Interest**
As per Register. Also Councillor Mrs R Gregory Item 20a.

3. **Public Session**

The Chairman invited questions from the members of the public present.

Mr K Buttress requested support from the Parish Council with his complaint to Arriva and Telford & Wrekin Council due to the lack of notice given regarding the temporary closure of Wellington Road, Muxton and the diversion of the Bus Service 481. The bus has been diverted down the A518 leaving people stranded at the bus stops and late for work. After discussing the issue in the Parish Office, Arriva had been contacted and promised to erect notices informing the public. However, they had still not erected these notices nor had any work commenced along Wellington Road.

Councillors P Norton (Chairman of Bus Users Rural Group), J Thompson (Chairman of Bus Users Group) and C Mason (Vice-Chairman of Bus Users Group) all stated that they had also not been informed of any diversions to the Route 481 and neither had the Parish Council. The Clerk was asked to further investigate the matter.

Mr D Thompson thanked Councillor C Mason and the Clerk for getting the lights working again in the bus stops.

WPC N Scott requested a list of names of those Councillors representing the Parish Council on The Donnington Partnership Executive Committee.

The Chairman thanked everyone for their comments.

4. **Town Centre War Memorial**

Mr D Ottley (Telford & Wrekin Council) gave a short presentation on the progress of the construction of the Telford Town Centre War Memorial and answered questions put to him by the Councillors.

The Chairman thanked Mr Ottley for taking the time to visit and give his presentation.

5. **Minutes**

To confirm the following Minutes of the meetings of the Council:

a. Planning Committee of 8th March 2010.

Resolved – that they be confirmed and signed as a true record.

b. Full Council of 8th March 2010.

Resolved – that they be confirmed and signed as a true record.

6. Matters Arising for Information

There were no matters arising.

7. Expenditure Transactions

Each Councillor received a copy of the expenditure transactions for February 2010.

Resolved – that the expenditure transactions for February 2010 are accepted as a true record.

8. Bank Reconciliations

Each Councillor received a copy of the bank reconciliation as at 28th February 2010.

Resolved – that the bank reconciliation as at 28th February 2010 is accepted as a true record.

9. Financial Budget Comparison

Each Councillor received a copy of the financial budget comparisons as at 28th February 2010.

Resolved – that they are confirmed as a true record.

10. Community Governance Review

The Clerk informed Councillors of the decision made by the Licensing Board, Telford & Wrekin Council at its meeting held on 1st April 2010 with regard to the final proposals resulting from the recent Community Governance Review. The decision was that there should be no change in the present community governance arrangements in the Parish of Lilleshall and Donnington. The future name of the Parish Council was then discussed.

Resolved – that the Parish Council concurs with the Final Proposals of the Community Governance review in that the new name for the Council should be Lilleshall, Donnington and Muxton Parish Council

11. Clerk's Report

The Clerk reported to the Council on the information obtained at a recent Clerks and Councillors meeting held at Hollinswood Community Centre on 23rd March 2010 regarding Mobile Libraries, Electronic Planning Applications and Rights of Way.

12. Street Lighting

The Council received and considered the following:

- Notification that Telford & Wrekin Council will shortly be initiating changes to street lighting which includes switching off some lights between midnight and 5.30am together with responses from those organisations that the Clerk was asked to contact regarding the Parish Council's own investigations to this. The Councillors then considered switching some lights off within the parish.

Resolved – that the Clerk arranges a meeting with Telford & Wrekin Street Lighting Officers and the Local Policing Teams to discuss which lights the Parish Council could have switched off within the parish.

- The Clerk informed the Council of the costs concerning the upgrading of street lighting in Park Road due to the recent spate of anti-social behaviour. Telford & Wrekin Council would be willing to share half the cost of upgrading the 11 lights in Park Road to provide better luminosity at a cost of £100 per light. The Clerk also informed the Councillors that he had asked The Donnington Partnership if they would contribute toward the cost and that they had agreed to donate £100 towards this.
Resolved – that the Parish Council upgrades the 11 lights in Park Road in partnership with Telford & Wrekin Council.
- The Clerk informed the Council of the cost of upgrading the light on the corner opposite 89 Park Road.
Resolved – that the Parish Council upgrades the light at a cost of £800 which includes a new 8m column.

The Chairman gave his apologies and left the meeting after asking the Vice-Chairman to stand in as his replacement.

- The Clerk informed the Council of the cost of a new column and light opposite the bus stop in Oakengates Road, Donnington initiated by complaints of how dark it is when waiting for a bus.
Resolved – that the new column and light is installed at a cost of £300 to provide better luminosity in this particular area.
- That the Parish Council makes a resolution not to maintain the street lights on Deer Park Way which would have cost around £12,600 to replace. If this is agreed then the Street Lighting Officer T&Wr would get them disconnected and removed from Parish Council responsibility and billing invoice.
Resolved – that the Parish Council will no longer maintain the street lights on Deer Park Way and requests that the Street Lighting Officer T&Wr gets them disconnected and removed from Parish Council responsibility and billing invoice.

13. **Parish Council Auditors**

The Chairman informed the Council that the external auditors for this parish council for the year 2010/2011 will be Mazars LLP based in Southampton. He stated that if these auditors act for any Councillor on this Parish Council in a personal capacity then they are required to notify them so that alternative arrangements may be made regarding the audit of this Parish Council's accounts.

14. **Foundation Degree in Community Engagement and Governance**

The Councillors considered a request from the Clerk to continue his professional development with Gloucestershire University into year 2 to undertake a Foundation Degree in Community Engagement and Governance with a view to continuing to a full BA (Hons) Degree after this.

Resolved – that the Clerk continues his professional development on the proviso that the conditions previously agreed are maintained.

15. Operational Efficiency Programme (OEP)

The Clerk informed Councillors that a response had been received from Mark Pritchard MP as a result of him being copied into a letter this Parish Council sent to Kevan Jones MP regarding the OEP. The Clerk also informed the Council that the Chairman had been chasing up a reply from Kevan Jones but as it had not been forthcoming had requested that Lord Grocott intervene on his behalf. The result was a letter being sent to Lord Grocott explaining the OEP and how it is undergoing an in-depth analysis of the DSDA to see if there are opportunities for efficiencies to be delivered through a combination of internal improvements; estates development and land sales; and value for money benchmarking of internally provided services. It also explained that a letter had been sent to the Clerk but to date it had still not arrived.

16. Proposed changes to bus services in Telford

Each Councillor received notes made by the Clerk at a meeting with Arriva West Midlands launching the consultation period for the proposed new bus services in Telford and the effect it would have on bus users within the parish. Councillor Thompson informed Members of the proposed changes to the Route 55 and the effect it would have on people from the parish wishing to access the Princess Royal Hospital. It could mean a journey of around 45mins to 1hr which was not acceptable.

Resolved – that the Clerk writes to Arriva asking for clarification of the changes from the consultation document and to again request a service to The Humbers.

17. Street naming and numbering

Councillors were asked to comment on the proposed name for the site of the former Westone Wholesale Ltd, Bradley Road, Donnington, Telford which is to be Westone Close.

Resolved – to have no objection to this street name.

18. Granville Country Park and Central Hall

The Council considered a request from Cadi Price, Telford Access to Nature Partnership Officer, for permission from the Parish Council for the following projects to be put forward for funding from the TA2N project:

- The Friends of Granville Country Park, as members of the User Group, have identified a lack of resting places on a linear walk through the park and have recommended installing 3 benches on the route between the main car park and Muxton Lane car park. Two benches could be funded by the TA2N and installed by Cliff Hallam and the Green Gym volunteers from the Community Health Service. The third bench will be designed and installed by one of the project's partners Pete Lambert (SWT) and Friends of Granville Park.
- Secondly, to improve access to walkers at Central Hall (off Oakengates Road), the audit identified a need for a set of steps to be installed to gain access to a level grassed area in the centre of the woodland, currently a steep muddy path.

Resolved – to have no objection to the proposals.

19. Correspondence

The Chairman informed the Council that the following correspondence has been received:

- **Telford Amateur Dramatic Operatic Society (TADLOP)** – to inform Councillors that this year’s production “Return of the Forbidden Plant” will be at The Place, Oakengates from 20th April 2010.
- **MacMillan Cancer Support** – to inform Councillors that there will be a free information and networking event on the evening of Thursday 13th May 2010.
- **Shropshire Local Development Framework Site Allocations and Management of Development Document** – consultation on “Issues and Options” which will be taking place between 2nd April and 25th June 2010.
- **Crucial Crew, Buildwas Abbey** – to inform Councillors that this year’s event may be the last to run due to lack of funding and to invite a Councillor to this year’s lunch.
- **Telford Samaritans Annual General Meeting** – will be taking place on Tuesday 13th April 2010 at 7pm at 115 King Street, Wellington.
- **Lilleshall Neighbourhood Watch Helping Hand Award 2010** – to inform Councillors that a copy of the press release and photograph had been received regarding the aforementioned together with a “thank you” for the grant awarded to them by the parish council.
- **Family Talk and Play** – “Thank you” cards made by the children containing photos that attend the play group for the grant awarded to it by the Parish Council.

20. Planning Applications

Councillors considered the following planning applications:

- a. W2010/0165
Telford & Wrekin Council, St Matthew’s C of E Primary School, Church Road, Donnington, Telford, Shropshire.
Provision of additional tarmacadam hard play area.
Resolved – to have no objection to this application.
- b. W2010/0172
Lilleshall and Donnington Parish Council, Land adjacent to 78 Wellington Road, Lilleshall, Shropshire.
Change of use from garden land to allotments with erection of fencing and sheds and provision of new vehicular access and 3 parking spaces.
Resolved – to have no objection to this application.
- c. W2010/0180
Mr W Stone, Former Westone Wholesale Ltd site, Bradley Road, Donnington, Telford, Shropshire.
Handing of Plot 11 (Amendment to reserved matters approved application W2009/0046 for 14 dwellings).
Resolved – to have no objection to this application.
- d. W2010/0193
Mr R Kevan, 4 Hill Road, Donnington, Telford, Shropshire.
Erection of a two storey side extension and associated alterations (Retrospective application, amendment to W2007/1280).
Resolved – to have no objection to this application.

Resolved – to suspend Standing Order 80.

Resolved – that under Local Government Act 1972 Section 100A, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that these matters be discussed in Private Session and the Public have been asked to withdraw.

Private Session

21. Cordingley Hall

The Councillors discussed a report from the Clerk and a letter from Lanyon Bowdler Solicitors regarding a meeting held on 17th March 2010 about the future of Cordingley Hall.

Resolved – that a meeting is arranged with RM, the Chairman or Vice-Chairman, and Councillors A Baker, Mrs R Gregory and the Clerk to discuss the audited accounts for the duration of the lease to date. If possible, copies of the accounts are to be provided before the meeting so that they can be looked at in depth. If RM is unable to attend then his wife can act on his behalf.

22. Date of Next Meeting

The Chairman informed Councillors that the date of the next full Council meeting is 19th April 2010 at Turreff Hall commencing at 7pm to meet with Councillor A Eade and CEO V Brownlees, Telford & Wrekin Council.

The meeting closed at 2120hrs.

Signed:

Date: