

**Lilleshall and Donnington Parish Council**

**Minutes of a Full Council Meeting held at  
Turreff Hall on 12<sup>th</sup> January 2009 at 7.00pm**

**Present:**

Councillors: B Green (Chair), A Baker, Mrs E A Clare, M Edwards, Mrs P A Green, Mrs R Gregory, J Hockin, J Lavery, Mrs B Mason, C Mason, P Norton, G Platt, J Thompson, K Watkins.

**Also Present:**

R Morgan (Parish Clerk), WPC N Scott (West Mercia Police), Miss M Gosling and Mrs S Fisher (Telford & Wrekin Council Licensing Officers), K Buttress.

1. **Apologies:** Councillor Mrs V Brown.  
**Resolved** – that the apology is accepted.
  
2. **Declaration of Interest:** As per Register.
  
3. **Public Session**  
The Chair invited questions from the members of public present.  
Mr K Buttress stated that after previously complaining about the litter along Wellington Road, Muxton action had been taken and the issue has now been resolved.  
The Chairman thanked Mr Buttress for his comments.
  
4. **Licensing Act 2003**  
The Council received a presentation and overview regarding the Statement of Licensing Policy issued under the Licensing Act 2003 from Mena Gosling and Susan Fisher (Telford & Wrekin Licensing Department). They outlined details of the Act after which the Councillors asked questions.  
The Chairman thanked Miss Gosling and Mrs Fisher for their presentation and time.
  
5. **Minutes**  
To confirm the following Minutes of the meetings of the Council:
  - a. Full Council 10<sup>th</sup> November 2008.  
**Resolved** – that they be confirmed and signed as a true record.
  - b. Halls and Environment Committee of 24<sup>th</sup> November 2008.  
**Resolved** – that they be confirmed and signed as a true record.
  - c. Finance Committee of 8<sup>th</sup> December 2008.  
**Resolved** – that they be confirmed and signed as a true record.
  
6. **Matters Arising for Information**  
There were no matters arising for information.

**7. Expenditure Transactions**

Each Councillor received a copy of the expenditure transactions for:

- a. October 2008  
**Resolved** – that the expenditure transactions for October 2008 are accepted as a true record.
- b. November 2008.  
**Resolved** – that the expenditure transactions for November 2008 are accepted as a true record.

**8. Bank Reconciliations**

Each Councillor received a copy of the following Bank reconciliations:

- a. 31<sup>st</sup> October 2008.  
**Resolved** - that the bank reconciliation as at 31<sup>st</sup> October 2008 is accepted as a true record.
- b. 30<sup>th</sup> November 2008  
**Resolved** - that the bank reconciliation as at 30<sup>th</sup> November 2008 is accepted as a true record.

**9. Community Governance Review (CGR) Petition**

The Chair informed the Parish Council that Telford & Wrekin Council has formally notified this Parish Council that the CGR petition has been received with 333 signatures on it with a view to creating a new parish based on the Lilleshall ward. The Council then considered formally requesting the Borough Council Electoral Officer to write to every member of the electorate in Lilleshall regarding the CRG as recommended by the Shropshire Association of Local Councils (SALC).

**Resolved** – that the Parish Council writes to the Borough Council Electoral Officer formally requesting he writes to every member of the electorate in Lilleshall regarding the CRG as recommended by SALC and that any press releases regarding this are to be made in the Newport Advertiser and Shropshire Star.

**10. Procedures regarding receipt of Private Correspondence**

The Parish Council considered adopting a procedure for dealing with correspondence received anonymously and, if necessary, including it in its Standing Orders. Two procedures were tabled for consideration and discussed.

**Resolved** – that the following procedure be adopted and added to the Parish Council’s Standing Orders:

*The Parish Council recognises that private emails/correspondence received anonymously is not to be discussed by Council in open public session no matter what accusations against it they may contain. If it is deemed necessary, they will be discussed in Private Session.*

Councillor J Hockin requested that his abstention be noted in the Minutes.

**11. Parish Council Precept**

Each Councillor had received a copy of the Budget Comparisons as at 30<sup>th</sup> November 2008 as well as the proposed budgets for the forthcoming financial year 2009/2010.

It was **Resolved** that:

1. The recommendations made at the Finance Committee meeting of 8<sup>th</sup> December 2008 are agreed.

2. The recommendations made at the Halls and Environment Committee meeting of 24<sup>th</sup> November 2008 are agreed.
3. The budgets for each Committee are agreed.
4. The Precept for the year 2009/2010 remains the same as last year at £187,000 which will mean a reduction of 45p per elector in the Parish Council element of the Council Tax.

Councillors A Baker and J Hockin requested that their vote against be recorded in the Minutes.

## 12. **Planning Applications**

To discuss the following planning application:

- a. W2008/1334

Mr T Cox, Orchard Cottage, Hillside, Lilleshall, Shropshire.

Replacement of existing single garage with new double garage and linked conservatory (revision to planning permission W2008/0950).

**Resolved** – to have no objection to this application.

## 13. **Correspondence**

The Chairman informed Councillors that the following correspondence had been received by the Council:

- a. **Telford Sea Cadets**

Invitation to the Telford Sea Cadets Royal Navy Presentation Evening, Thursday 29<sup>th</sup> January 2009 commencing at 7pm.

- b. **Newport Civic Ball** – will be held on Saturday 28<sup>th</sup> March 2009.

- c. **Shrewsbury Flower Show** – will be held on 14<sup>th</sup> & 15<sup>th</sup> August 2009.

- d. **Your Police Service 2009 and Beyond**

- e. **Communities in Control** – A consultation on the Code of recommended practice on local authority publicity.

- f. **Lilleshall Memorial Hall** – Update received from West Mercia Constabulary with regard to the burglary that occurred in November 2008.

- g. **Notice of Planning Approval/Refusals:**

W2008/1187 – Notice of Consent for display of one non-illuminated wall mounted sign for NOM Dairy UK Ltd.

W2008/1255 – Notice of Refusal for the display of 3 x Advertisement Boards on Garrison Roundabout, Donnington.

The meeting closed at 2015hrs.

Signed:

Date: