



Lilleshall & Donnington Parish Council

**Minutes of a Full Council Meeting held at
Turreff Hall
on 12th March 2007 at 7.00pm**

Present:

Councillors: Ms C Mason (Chair), A Baker, Mrs V Brown, B Green, Mrs P A Green, Mrs R Gregory, C Mason, P Norton, G Platt, R Pitt, M Skelton, J Thompson, Mrs V Verster, K Watkins.

Also Present: J Franklyn, P Griffiths (Telford and Wrekin Council Electoral Officer), Fiona Moore (Donnington Neighbourhood Co-ordinator), Ben Murphy (Wrekin Housing Trust), WPC N Scott, D Thompson, J Hockin (7.30pm)

Public Session

The Chair invited questions/comments from the member of the Public present. Mr D Thompson requested that something is done about the bus shelters in Park Road and outside Aldi, Wellington Road due to their poor condition. Councillor Clive Mason informed the Council that there are ongoing problems in Park Road with youths vandalising the shelter and climbing on its roof. Telford and Wrekin Council have put anti climb paint on the shelter to deter the youths and have requested consultation regarding the removal of the bus shelter or erecting a different type of bus shelter. WPC N Scott stated that at the recent Community Engagement meeting residents had requested that the shelter is removed and would provide the Parish Council with a report regarding the problems occurring at this location. The Chair asked if the report could be presented to the Clerk prior to the next Halls and Environment Committee and the Clerk to include it as an agenda item. As for the bus shelter on Wellington Road Councillor P Norton stated that a regular cleaning programme is undertaken and this shelter was only cleaned three weeks ago but requested that the Clerk ask the Estate manager to investigate. Councillor J Thompson suggested that perhaps youth provision in the area could be discussed in the future.

D Thompson then asked about the WHT property boarded up and set fire to in Cordingley Way, Donnington and as to why it had not been re-let. Ben Murphy informed the Council that the lease was still "live" and that discussions were still being held with the tenant. Generally properties are turned around on an average of nine weeks. Similar problems were occurring with a property in Hayward Avenue. The Chair thanked those attending for their contribution to the meeting.

AGENDA



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1. **Apologies:** Councillor Mrs E A Clare (Cabinet Meeting).
Resolved – that the apology is accepted.
2. **Declaration of Interest:** As per Register. Also Councillor C Mason – Items 11a, 11b and Councillor A Baker – Item 11b.

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3. **Becoming a Parish Councillor**

The Chair invited Phil Griffiths to talk to those present about the protocol involved regarding becoming a Councillor. P Griffiths informed the Council that the Notice of Election will be published on 23rd March and Clerks will be give election packs for potential Councillors. He then explained the qualification requirements to become a Councillor which included the reduction of the age from 21 to 18 years. Also, if standing for a Political Party authorisation would be required from it to be shown on the application form. Questions were then asked by Councillors regarding the ability to hold Parish Council surgeries and whether the form has a “known as” section on it. P Griffiths recommended that the Parish Council surgery should be cancelled and that he would check to see if the application forms included a section whereby Councillors could state what they are “known as”.

4. **Minutes**

To confirm the Minutes of the meetings of the Council held on:

- a. Planning Committee of 15th January 2007.
Resolved – that the minutes be confirmed and signed as a true record.
- b. Full Council of 15th January 2007.
Resolved – that the minutes be confirmed and signed as a true record.
- c. Halls and Environment Committee of 5th February 2007.
Resolved – that the amended minutes be confirmed and signed as a true record.
- d. Planning Committee of 26th February 2007.
Resolved – that the minutes be confirmed and signed as a true record.
- e. Finance Committee of 26th February 2007.
Resolved – that the minutes be confirmed and signed as a true record.

5. **Matters Arising for Information**

The Clerk updated the Councillors on matters raised by them regarding the setting up of Turreff Hall by hirers and the response from Jim Fitzpatrick MP regarding Post Offices.



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6. Expenditure Transactions

The Clerk presented the following expenditure transactions to the Council for their information:

- a. **Resolved** - that the expenditure transactions for January 2007 are accepted as a true record.
- b. **Resolved** - that the expenditure transactions for February 2007 are accepted as a true record.

7. Bank Reconciliations

The Clerk presented the following bank reconciliations to the Council for their information.

- a. **Resolved** - that the bank reconciliation as at 31st January 2007 is accepted as a true record.
- b. **Resolved** - that the bank reconciliation as at 28th February 2007 is accepted as a true record.

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8. Administration Risk Assessment.

Each Councillor had received a copy of the Administration Risk Assessment. Under "Procedures" it was suggested that the wording be altered from "authorised" to "ratified".

Resolved – that the amended Risk Assessment has been received by the Parish Council.

9. Change of Parish Council Name.

The Councillors discussed the possibility of changing the name of the Parish Council to include Muxton in its title and to gauge public opinion regarding this matter. However, it was suggested it would be better to wait until after the forthcoming elections or the Parish Boundary review.

Resolved – that the Parish Council postpones this issue until after the forthcoming elections before discussing this matter further.

10. Muxton "Quality of Life" Meetings

The Councillors discussed the future of the "Quality of Life" meetings held in Muxton. Issues previously raised were near conclusion and the Police had informed the Council that it was going to hold Community Engagement meetings in Muxton in the future. These would allow members of the public to express their concerns and the Police requested the continued support of the Councillors.

Resolved – that the "Quality of Life" meeting to be held on 14th March 07 will be the last one held by the Parish Council and Local Authorities and that the Clerk writes to Nick Kitchen (Highways, Telford and Wrekin Council) and



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WPC Olly Lawrence thanking them for their help with the issues raised at these meetings.

11. Correspondence.

The Chair informed the Council that the following correspondence has been received and is available to Councillors at the Parish Office:

- a. **Local Government Pension Scheme (Amendment No 2) Regulations 2007.**
- b. **Shrewsbury & Newport Canal Trust Annual General Meeting.**
- c. **The Sustainable Communities Bill Rally.**
- d. **Vision 2026 – Transforming Telford and Wrekin from New Town to Modern City**
- e. **Telford and Wrekin Partnership – Our Community Strategy Transforming Telford and Wrekin from New Town to Modern City.**
- f. **The Community Foundation for Shropshire and Telford “Firm Foundations” meeting 31st March 2007.**

12. Planning Applications.

The Council discussed the following planning applications:

- a. W2007/0190
Telford and Wrekin Council, St George’s Road Industrial Estate, St George’s Road, Donnington, Telford.
Erection of 3 office buildings with car parking.
Resolved – that there is no objection to this application.
- b. W20070198
Vincent Harry, 4 Muxton Grange Cottages, Muxton Lane, Muxton, Telford.
Erection of a two storey rear extension and double detached garage.
Resolved – that there is no objection to this application.
- c. W2007/0199
Mr & Mrs Mahn, The Coach House, Muxton Lane, Muxton, Telford.
Erection of replacement stabling and construction of a manege.
Resolved – that there is no objection to this application.
- d. W2007/0204
Tony Wright, Unit 23, St George’s Road Industrial Estate, Donnington, Telford.
Change of use of industrial unit from B1, B5, B8, to D2 (Ladies only gym).



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Resolved – that there is no objection to this application.

e. W2007/0209

Mr & Mrs I Batkin, 16, Hillside, Lilleshall, Shropshire.
Erection of a single storey rear extension.

Resolved – that there is no objection to this application.

f. W2007/0249

Asda Store, St George's Road, Donnington, Telford.

Erection of two external fire exit staircases, replacement of sprinkler tank, formation of home shopping unit, installation of plant equipment and alteration to car park with additional exit lane to roundabout.

This Parish Council strongly recommends that the Highways Department of Telford and Wrekin Council seriously consider a review of the traffic management and road system around Asda Store, Donnington. Traffic congestion is increasing daily in this area and there has been an increase in accidents at the junction of St. George's Road and Wrockwardine Wood Way. Concerns were also raised regarding Asda lorries parking on the road and in the bus stop whilst waiting to gain entry into the delivery area for the store thus interfering with the flow and safety of traffic.

Resolved – that there is no objection to the majority of this application. However, a complete review should be carried out regarding the traffic issues prior to any permission being granted.

Councillor B Green proposed a vote of thanks for Councillors Mrs V Verster and M Skelton for all their hard work during their time as Parish Councillors as they had stated that they would not be standing as candidates in the forthcoming elections.

The meeting closed at 2030hrs.

Signed:

Date:

DRAFT MINUTES SUBJECT TO CONFIRMATION