

Lilleshall and Donnington Parish Council

Minutes of a Full Council Meeting held at Turreff Hall on 13th September 2010 at 7.00pm

Present:

Councillors: Mrs V Brown, Mrs E A Clare, M Edwards, Mrs R Gregory, J Hockin, J Lavery, P Norton, G Platt, J Thompson, K Watkins.

Also Present: R Morgan (Parish Clerk), Mr D Thompson, Borough Councillor N Dugmore, Mr & Mrs J Mack.

1. **Election of Chair**

As apologies have been received from the Chair and Vice-Chair of this Parish Council, Councillors were asked to elect a Chairperson for this meeting. Councillors K Watkins and P Norton were nominated.

Resolved – that Councillor K Watkins is Chairman for this meeting.

2. **Apologies:** Councillors A Baker, B Green, Mrs P A Green, Mrs B Mason, C Mason.

Resolved – that the apologies are accepted.

3. **Declaration of Interest:** As per Register.

4. **Public Session**

The Chairman invited questions from the members of the public present.

Mr D Thompson asked if there could be flowers planted at the war memorial on Winifred's Drive, the area tidied up and trees trimmed. If not, would it be possible for a residents group to carry out this work. Also, would it be possible to have hanging baskets of flowers on The Parade, Donnington as in other towns and parishes.

The Chairman informed Mr Thompson that this parish council had considered providing hanging baskets at The Parade two years ago but due to the high costs involved opted not to proceed with it. Councillor Platt requested that this matter is placed on the agenda for November's meeting to discuss the matter again.

Councillor Dugmore informed this Council that there were no Grit Bins at all in Muxton and asked this Council to consider the matter when discussing item 14.

Mr Mack asked if the Parish Council would support his request to close off the bottom end of Wrekin Drive opposite Lloyds Bank. This was due to the fact that there have recently been minor accidents involving vehicles cutting the corner. The problem is increased when vehicles park here to access the dentist and solicitors.

As this matter was an agenda item and Mr & Mrs Mack were present it was **resolved** to discuss item 11 next.

5. **Wrekin Drive**

Councillors considered the request to support the residents of Wrekin Drive, Donnington to close off the junction adjacent to Lloyds Bank for reasons already mentioned.

Councillors agreed that there would be an improvement in road safety if the bottom end of Wrekin Drive was closed off from traffic.

Resolved – that the Clerk writes to Telford & Wrekin Council requesting that the bottom end of Wrekin Drive is closed off for reasons of pedestrian and road safety.

6. Minutes

Councillors confirmed the Minutes of the following meetings of the Council:

- a. Full Council Meeting of 12th July 2010.

Resolved – that they be confirmed and signed as a true record.

- b. Planning Committee Meeting of 26th July 2010.

Resolved – that they be confirmed and signed as a true record.

7. Matters Arising for Information

There were no matters arising.

Councillor Mrs E A Clare arrived at 7.20pm for the meeting after attending another at Telford & Wrekin Council.

8. Expenditure Transactions

Each Councillor received a copy of the expenditure transactions for:

- a. June 2010.

Resolved – that the expenditure transactions for June 2010 are confirmed and signed as a true record.

- b. July 2010.

- c. **Resolved** – that the expenditure transactions for July 2010 are confirmed and signed as a true record.

9. Bank Reconciliation

Each Councillor received a copy of the Bank reconciliation as at:

- a. 30th June 2010.

Resolved - that the bank reconciliation as at 30th June 2010 is confirmed and signed as a true record.

- b. 31st July 2010.

Resolved - that the bank reconciliation as at 31st July 2010 is confirmed and signed as a true record.

10. Financial Budget Comparison

Each Councillor received a copy of the financial budget comparisons as at 31st July 2010.

Resolved – that they are confirmed as a true record.

11. Conclusion of Audit

Councillors were informed that the Annual Return for the year ended 31st March 2010 has been concluded and signed off by the auditors. The Clerk explained the comments made by the auditors to those present. The Chairman thanked the Clerk and Assistant Clerk in the preparation of the accounts as Mazars LLP had thanked the Council for the way in which its accounts had been presented.

12. Petty Cash

Councillors are asked to consider raising the petty cash from its current sum of £83 to £100. This is to ensure that there is always sufficient petty cash available.

Resolved – that the petty cash limit is raised from £83 to £100.

13. Speeding Cyclists School Road

Councillors were asked to consider ideas in which to stop speeding cyclists and Mini Motorbikes from using the pavements especially in the area of Coronation Drive and School Road, Donnington. Complaints have been received that elderly residents have been knocked over because of this problem.

The Clerk informed Councillors that the residents should phone the police giving descriptions regarding the colour of the bikes and riders when the incidents occur as this has proved successful in catching similar culprits in other areas.

Councillors requested that the Clerk contact the police highlighting the areas where there are problems. The Clerk was also asked to contact PC D White as he had information of initiatives to prevent this problem actioned in other towns and cities.

14. Winter Service – Grit Bins

Councillors considered Telford & Wrekin Council's offer in relation to the provision of Grit Bins. Those present considered it to be Telford & Wrekin Council's sole responsibility to provide grit bins and the cost and responsibility should not be passed on to Parish Councils.

Resolved – that the Clerk writes to the Borough Council informing it of its decision and to request that grit bins are provided in Muxton.

15. Parish Council Mower

Councillors were informed that a new mower has had to be purchased due to faults with the old mower which was purchased on 7th September 2005 and was now beyond economical repair. This action was taken in consultation with the Chair and Vice-Chair as a new mower was required to maintain the grass cutting services provided and expected of this Parish Council. Councillors were informed that the new mower cost £4,260 + VAT and that there was £5,000 already put aside in a Capital Fund toward the purchase of a new mower. Councillors were asked to write off the old Stiga mower.

Resolved – that the old Stiga mower is written off.

16. Pressure Washer Bowser

Councillors were asked to consider purchasing a pressure washer bowser for the cleaning of bus shelters and the removal of graffiti where necessary. The reason is due to the fact that it is becoming increasingly difficult to find anywhere that hires them out. Councillors were also informed that should it be agreed to purchase a bowser then it may be necessary to hire a garage from the Wrekin Housing Trust to store it at a cost of £400 per annum. Councillors also considered that this service could be hired out to other parish councils in Telford to help pay towards the bowser.

Resolved – that:

- Responsibility for the purchase of the bowser is delegated to the Chairman, Clerk and Estate Manager with a budget of up to £4,000 from Parish Council reserves with the company Construct-Equip.
- The battery life on the diesel option is investigated.

- The cost of purchasing and installing another container for its safe keeping together with the necessary planning permission.

17. Delegation of Responsibility for Service Provision/Enhancement of Services

Councillors considered a request from Telford & Wrekin Council on whether Parish Councils would wish to undertake some form of service provisions and the responsibilities that come with them.

Resolved – that the same response for item 14 is given.

18. Cordingley Hall

Councillors discussed the need to repair the flat roof at Cordingley Hall due to the entire front elevation being severely weathered and aged. After considering the quotes provided it was **resolved** to:

- Repair the roof using a company providing the Firestone Rubber Covering.
- Award the contract to Premier Fascias and Roofing at a cost of £13,650
- Use the £6,000 in the Capital Fund set up for repairs to the flat roof and use parish council reserves for the remaining £7,650 as this was deemed to be a matter of urgency and to prevent further water damage to the roof.

19. Tree Preservation Order

The Chairman informed those present that a Tree Preservation Order has been made on Trees on Land at 92 Queen’s Road, Donnington and Donnington Health Centre, Wrekin Drive.

20. Mobile Library

Councillors were informed of changes to be made to the Mobile Library Service in the near future. Suggestions for future locations for the provision of the mobile library were at Rock Acres, Lilleshall and at the Lilleshall Memorial Hall together with Barclay Court in Donnington.

21. HM Queen’s Diamond Jubilee Presentations – June 2012

Councillors discussed a letter received from HM Lord-Lieutenant of Shropshire with regard to ways in which to celebrate Her Majesty The Queen’s Diamond Jubilee marking 60 years of her reign in 2012.

Resolved – that Councillors consider ideas to celebrate this occasion and to include this as an agenda item at a future Council meeting for further discussion.

22. Correspondence

The Chairman informed Councillors that the following correspondence had been received:

- a. Help for Heroes Auction Night.**
- b. Statement of Community Involvement for Shropshire: Draft Document for Consultation.**

23. Planning Applications

Councillors discussed the following planning applications:

- a. TWC2010/0363
Mr L Barker, 14 The Fields, Donnington, Telford, Shropshire
Erection of 2no. semi-detached dwellings - amendment to W2006/1087.
Resolved – that there is no objection to this application.
- b. TWC2010/0367
Mr B Henshall, Health Centre, Wrekin Drive, Donnington, Telford, Shropshire.
Pollarding of 10no. Sycamore trees.
Resolved – that there is no objection to this application providing it is in accordance with the conditions set out in the Tree Preservation Order on the trees.
- c. TWC2010/0383
Mrs C Scott, 2 Winchester Drive, Muxton, Telford, Shropshire.
Single storey rear and side extension.
Resolved – to object to this application for reasons of overdevelopment of site and that it is out of character with the surrounding buildings.
- d. TWC2010/0390
Mr N Laight, Unit 8, Brockton Leasowes, Wellington Road, Lilleshall, Shropshire.
Conversion of garage to a habitable room and insertion of a window to front elevation and a door to rear elevation.
Resolved – that there is no objection to this application.

24. Date of Next Meeting

The Chairman informed Councillors that the next full Council meeting will be held on Monday 4th October 2010 at Turreff Hall, Donnington commencing at 7pm.

The meeting closed at 2035hrs.

Signed:

Date: