

**Minutes of a Full Council Meeting held at
Lilleshall Memorial Hall
on 16th July 2007 at 7.00pm**

Present:

Councillors: Ms C Mason (Chair), A Baker, Mrs E A Clare, M Edwards, B Green, Mrs R Gregory, J Lavery, B Mason, C Mason, P Norton, K Watkins.

Also Present: Mrs C Baker, K Buttress.

Public Session

The Chair invited questions/comments from the members of the Public present. There were no questions/comments.

1. **Apologies:** Councillors Mrs V Brown (Ill), Mrs P A Green (Ill), J Hockin (Attending son's graduation ceremony), G Platt (Holiday).
Resolved – that the apologies are accepted.
2. **Declaration of Interest:** As per Register. Also Councillor Mrs E A Clare – Item 15.
3. **Minutes**
To confirm the Minutes of the meetings of the Council held on:
 - a. Tree Management Sub-Committee of 4th June 2007.
Resolved – that the minutes be confirmed and signed as a true record.
 - b. Halls and Environment Committee of 4th June 2007.
Resolved – that the minutes be confirmed and signed as a true record.
 - c. Full Council of 11th June 2007.
Resolved – that the amended minutes be confirmed and signed as a true record.
 - d. Finance Committee of 18th June 2007.
Resolved – that the amended minutes be confirmed and signed as a true record.
4. **Matters Arising for Information**
The Clerk updated the Councillors on matters raised by them regarding the land to the rear of Thornton Park Avenue and the outcome of the silver birch trees which had been presented to St Matthew's Church of England School, Donnington
5. **Expenditure Transactions**
Each Councillor received a copy of the expenditure transactions for May 2007.
Resolved - that the expenditure transactions for May 2007 are accepted as a true record.
6. **Bank Reconciliations**
Each Councillor received a copy of the Bank Reconciliation as at 31st May 2007.
Resolved - that the bank reconciliation as at 31st May 2007 is accepted as a true record.

7. Code of Conduct

Councillors discussed the new Local Authorities (Model Code of Conduct) Order 2007 each of which had received a copy and the inclusion of paragraph 12 (2).

Resolved – that:

- a. The Parish Council adopts the Local Authorities (Model Code of Conduct) Order 2007 including paragraph 12 (2) to take effect immediately.
- b. The Clerk makes provision in the Council's Standing Orders whereby the circumstances where members of the public can attend meetings of the authority for the purpose of making representations, giving evidence or answering questions are clearly set out.

8. Transfer of Funds from Reserves.

The Clerk informed the Council that the invoice had been received for the costs of the elections held in May 2007 and requested that £5,176 is transferred from reserves to cover these costs as previously discussed when setting the precept.

Resolved – that £5,176 is transferred from reserves to cover the costs of the elections held in May 2007.

9. Street Lighting at Barclay Lodge.

The Council considered the proposal that this Parish Council adopts and maintains the lighting at Barclay Lodge providing the Care Trust repair the lights and have them reconnected to the main supply. Concerns were raised regarding the ownership of the land which may have an effect on the Parish Council and the payment of way leave. It was also stated that prior to the Council adopting the lights they should be professionally checked and certified and operating without fault for at least a minimum timescale of a fortnight.

Resolved – that the Parish Council provisionally agrees to adopt the lights at Barclay Lodge providing the lights are fully repaired and that the Clerk investigates the ownership of the land.

10. Criminal Records Bureau (CRB) Check

The Clerk updated the Councillors on the cost of all Members and staff undergoing a CRB check. The point was raised that official Identity Cards should also be provided to ensure members of the public are aware of the Councillors and staff true identities when working in an official capacity.

Resolved – that all Members and staff undergo an enhanced CRB check at a cost of £61 per person and that the Clerk arranges the provision of official Parish Council ID Cards at a cost of £3.50 per person.

11. Cordingley Hall, Donnington

The Council considered a request from Matrix to relocate Donnington Ambulance Station to the site of Cordingley Hall. The Chair read clauses from the covenant regarding Cordingley Hall which states that the Parish Council cannot sell the building but would have to convey it to the Successor Authority (Telford and Wrekin Council). Councillors suggested that it should balance the need of a Community Hall with that of an Ambulance station.

Resolved – that as there is a covenant on the building combined with the need for a Community Hall, the Parish Council informs Matrix that it is not willing for the site of Cordingley Hall to be used as an Ambulance Station.

12. Report from External Organisations

The Parish Council received the following reports from Councillors representing the Parish Council on Committees of External Organisations:

Wrekin Area Committee – Councillor K Watkins reported that at the last meeting Councillor Andrew Eade discussed changes within the Borough Council. A new Committee was also formed.

Telford and Wrekin Sports Advisory Committee – Councillor P Norton reported that there was a discussion on the consultation on parks in Telford and his concern that there would be an unnecessary duplication as one had already recently been carried out.

Rural Transport Group – Councillor P Norton informed the Council that he had asked the Clerk to send copies of information regarding Wrekin Connect to all Councillors which they should have already received.

Lilleshall Memorial Hall – Councillor A Baker stated that the Memorial Hall Committee would like to thank the Parish Council for its grant and that the lottery board application had been put back until November.

13. Larger Local Councils Committee 2008

The Council discussed a request for nominations to the Larger Local Councils Committee 2008. The Chair asked if any Councillor would like to be nominated from this Parish Council. Councillor Clive Mason requested that his name be put forward for election.

Resolved – that this Parish Council nominate Councillor Clive Mason for election to the Larger Local Councils Committee 2008.

14. Children and Young Peoples Active Involvement Awards Ceremony 2008

Each Councillor had received a copy of an email regarding nominations for the above award whereby the achievements of children and young people are recognised. Councillors wishing to nominate someone should inform the Clerk who was also requested to advertise the Ceremony on the Parish Council website and in the October issue of the Parish Council newsletter.

Councillor Mrs E A Clare left the room whilst the next item was discussed.

15. Planning Applications

To discuss the following planning applications:

a. W2007/0763

Mr N Laight, Unit 1, Brockton Leasowes, Wellington Road, Lilleshall, Shropshire.

Change of use of ancillary storage space into habitable space over two floors.

Resolved – that there is no objection to this application.

- b. W2007/0791
A Holding & C Evans, 31 Wellington Road, Muxton, Telford.
Installation of a satellite dish.
Resolved – that there is no objection to this application providing it complies with any listed building regulations.
- c. W2007/0803
Telford and Wrekin Council, St George’s Road Industrial Estate, St George’s Road, Donnington, Telford.
Erection of 3 Office Buildings.
Concerns were raised regarding traffic safety issues. Councillors suggested the following:
- i. The proposed site should be used to ease traffic congestion by modifying the road system.
 - ii. Vehicles should only be allowed to turn left out of St George’s Industrial Estate for road safety reasons. Traffic wishing to head toward St. George’s or Red Hill would have to go down to St George’s Road Roundabout and come back on itself.
 - iii. The road layout at this location needs to be redeveloped prior to any future developments or construction.
- Resolved** – to object to this application due to concerns over road safety and the amount of traffic congestion that occurs around this location.
- d. W2007/0824
P Glynn, 25 Limekiln Lane, Lilleshall, Shropshire.
Erection of a conservatory to rear of property.
Resolved – that there is no objection to this application.
- e. W2007/0826
Mrs K Cope, 7 Halcyon Court, Muxton, Telford, Shropshire.
Erection of a two storey side extension.
Resolved – that there is no objection to this application.
- f. W2007/0838
D Haywood, Charleroi, Wellington Road, Muxton, Telford.
Cutting back and pruning of Yew tree.
Resolved – that there is no objection to this application.
- g. Neighbourhood Watch Signs, Ash-Lea Drive, Donnington, Telford.
Resolved – that there is no objection to this application.

Councillor Mrs E A Clare rejoined the meeting.

16. Correspondence

The Chair informed the Council that the following correspondence had been received:

- a. **Invitation to Lilleshall Primary School’s Musical Production of “Oliver” on Tuesday 17th and Wednesday 18th July at 6.30pm.**
- b. **“Thank You” letter from Crucial Crew 2007 for grant awarded to them by the Parish Council.**

- c. **SALC Courses**
 - 1. **Freedom of Information Act 2000.**
 - 2. **Budgets and Precept Setting**
Any Councillor wishing to attend the above courses is to inform the Clerk.
- d. **Local Government Act 2000 – Standards & Audit Committee**
Telford and Wrekin Council is looking to appoint two Parish Councillors to sit on the aforementioned committee. Councillor K Watkins requested the Clerk to obtain more details regarding this.
- e. **“Thank You” letter Youth Summer School for grant awarded to them by the Parish Council.**
- f. **Invitation to attend the new Severn Hospice Open Day on Friday 31st August 2007.**

The meeting closed at 2020hrs.

Signed:

Date:

Draft Minutes Subject to Confirmation