



# Lilleshall & Donnington Parish Council

**Minutes of a Full Council Meeting held at  
Turreff Hall  
on 21<sup>st</sup> November 2005 at 7.00pm**

**Present:**

Councillors: J Thompson (Chair), A Baker, Mrs V Brown, B Green, Mrs P A Green, Mrs R Gregory, C Mason, Ms C Mason, P Norton, G Platt, Mrs V Verster, K Watkins.

**Also Present:** Fiona Moore (Neighbourhood Co-ordinator), PC N Scott, CSO A Hall, Members of the public.

1. **Apologies:** Councillors Mrs E A Clare (Meeting), R Pitt (Work), M Skelton (Ill).

**Resolved** - that the apologies be accepted.

2. **Declaration of Interest:** As per Register of Interests.

3. **Public Session**

K Foster, a resident from Lilleshall, asked the Council if they thought Lilleshall complied with the Borough Council's definition of being a key settlement and if the Council had sent the letter as described in the minutes of 10<sup>th</sup> October. Councillor A Baker explained that he had discussed this with the Planning Department of the Borough Council asking that the definition should be applied objectively and as Lilleshall does not completely match the criteria then it should not be described as a key settlement.

Councillor C Mason suggested that the residents canvas their parish councillors and Borough Councillor Mr A Eade so that their views are represented.

The Clerk stated that the aforementioned letter had been sent and that a copy would be provided for those requiring one.

Concerns were also raised that Telford and Wrekin had already decided to develop at Hill Farm and that nothing further could be done. The Council explained this was not the case and would be questioning the definition of key settlement with relevant Officers of the Borough Council.

4. **Minutes**

To confirm the Minutes of the meetings of the Council held on:

- a. Full Council of 10<sup>th</sup> October 2005.

**Resolved** – that the amended minutes be confirmed and signed as a true record.

- b. Planning Committee of 7<sup>th</sup> November 2005.



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**Resolved** – that the amended minutes be confirmed and signed as a true record.

c. Full Council of 7<sup>th</sup> November 2005

**Resolved** – that the minutes be confirmed and signed as a true record.

5. **Expenditure Transactions**

**Resolved** – that the expenditure transactions for October 2005 be confirmed and signed as a true record.

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6. **Bank Reconciliation as at 31<sup>st</sup> October 2005**

The Clerk presented the bank reconciliation as at 31<sup>st</sup> October 2005 to the Council for their information. **Resolved** - that the bank reconciliation be accepted as a true record.

7. **Hayward Avenue, Donnington**

The response received from the Wrekin Housing Trust (WHT) regarding the drop kerbs at Hayward Avenue was discussed and it was stated that Councillor Mrs E A Clare was taking this further with WHT and the Borough Council. It was felt that as other improvements had been made within the parish then perhaps work could be undertaken on Hayward Avenue. Parking spaces had been lost at the top end of this road when land to the rear of the properties had been sold off thus causing residents to park at the front of their houses. It was decided to keep this as a future agenda item and await further reports from Councillor Clare.

8. **Traffic and Highway Programme of Works 2006/2007.**

The Councillors discussed the suggested schemes of traffic and highway improvements within the parish to thus enable the Borough Council to establish a programme of Capital Works for 2006/2007. The Council decided that Turreff Avenue traffic calming scheme should be a high priority and not low as suggested as should the traffic calming on Furnace Lane. The Clerk was asked to check the HGV signage on Church Road, Lilleshall as they had been marked as completed by Borough of Telford and Wrekin to ascertain exactly where the signs are. Other schemes suggested were:

Ewart Road, Donnington – Resurfacing and improve the street lighting.

Wellington Road/School Road Junction – Improve access out of Wellington Road

Winifred's Drive, Donnington – Resurfacing of road at junction by war memorial.

**Resolved** – that the Clerk reply to Telford and Wrekin stating the above points and suggestions with regard to improving the traffic and highways within the parish.



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9. **Planning Application 2005/1337, Mr & Mrs Miles, 2, Goodrich Close, Muxton, Telford.**

The Council discussed the application to erect a conservatory to the rear of the property and **resolved** to have no objection to this proceeding.

10. **Planning Applications W2005/0926 Land adjacent to former community centre School Road, Donnington – Erection of a new medical centre and W2005/0961 Land opposite 2 Marshbrook Way Muxton – Planning consent for residential development.**

The Council discussed the Borough Council's decision to approve the above planning applications. The Parish Council would like to see the site of the old medical centre used to replace those facilities that will be lost with the development of the new centre and an improvement to the bus service to provide easier access to the new medical centre from certain areas around the parish. **Resolved** – that the Clerk write to the Borough Council expressing the views of the Parish Council.

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11. **Gardening Competition**

Two options were discussed regarding the presentation of Gardening Competition prizes for next year. The options were as follows:

- a. Arrange to hold a special meeting specifically for the presentation of prizes together with a small buffet, the location of which will be decided on the area with the largest number of winners.
- b. To have a small buffet at 6pm with the presentation of prizes around 6.20pm prior to a scheduled meeting of the Council.

**Resolved** – that the Clerk reflect the options in the minutes to allow Councillors time to ponder the options and this item to be placed on an agenda at a future meeting.

12. **Local Development Framework “Preferred Site” Hill Farm, Lilleshall.**

The Clerk informed the Council that letters had been received from residents of Lilleshall with regard to the preferred development site and the public session held at the previous full Council meeting held on 10<sup>th</sup> October. Councillors were informed that the letters could be read after the meeting and pass their comments to the Clerk. It was suggested that Planning Officers from Borough of Telford and Wrekin attend a Planning Committee meeting together with the Borough Councillors and Chair of Planning (Cabinet Member) at a date convenient to all. **Resolved** – that the Clerk contacts the aforementioned officers to arrange a date convenient to all to come to a



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Planning Committee meeting to be held at Lilleshall and explain why Lilleshall was chosen as a key settlement. If possible this meeting is to be arranged before the end of the year.

## 13. **Parish Plan**

Due to the complexity of constructing a parish plan it was **resolved** that the Clerk invite Caroline Oakes (SALC) to come to speak and answer questions on the requirements of a Parish Plan at a special meeting to be arranged as soon as possible in the new year.

## 14. **Reports from Members representing the Parish Council on external boards or committees.**

Councillor B Green stated that there was a shortage of governors on school boards should any Councillor be interested. Also that his term as Governor at Donnington Wood Junior School had come to an end and would the Council be willing for him to remain as Parish Council representative on this board. **Resolved** – that Councillor B Green remain as this Parish Council's representative on this Board of Governors.

Councillor A Baker informed the Council of the present status of Lilleshall Post Office, its possible closure/part time vacancy. The Clerk was asked to obtain further job details with regard to hours and salary.

Councillor C Mason asked if it would be possible to get the view of PC N Scott regarding the proposed changes with West Mercia Police. **Resolved** – that the meeting be adjourned to allow PC N Scott to update Councillors on the proposed changes. PC N Scott informed the Councillors that Senior Police Officers were attending many public meetings to obtain public opinion toward the proposed changes. Members of the Police Force would be consulted separately and if the Parish Council so desired an invitation could be sent to a Senior Officer to attend a Council meeting to discuss it further. **Resolved** – that the Council meeting reconvene.

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The Chair reported on Bus Users Group, Telford stating that discussions had been held regarding the overcrowding on buses in the mornings with students trying to get to colleges. There is not enough money to run more buses and it was felt that with pupils changing and finishing courses then this problem would resolve itself. Bus provision to the proposed new medical centre in Donnington was raised and the Chair informed the Council that bus fares will be increasing as from next week. It was suggested that the police be invited to the next Council meeting to discuss policing on buses.

Councillor P Norton, Rural Bus Users Group, informed the Council that preparation of the Transport Plan 2006/2007 was near completion and that problems in Newport High Street were under discussion.

Councillor P Norton, Sports Advisory Committee, informed the Council that discussions were being held regarding the provision of facilities for The



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Fields, Donnington with money obtained from planning gain from the proposed new medical centre.

Councillors also mentioned that planning gain from the Church Road development was still available and a suggestion was made that it could possibly go toward a new scout hut in Donnington.

## **15. Correspondence**

The Clerk informed the Councillors that the following items of correspondence were kept in a folder for Councillors to read on conclusion of the meeting and if any points are raised concerning these items then Councillors should inform the Clerk for inclusion on the agenda at the next available meeting.

- a. **Countryside and Rights of Way Act 2000**
- b. **Police Restructuring Survey**
- c. **Code of Conduct Training**
- d. **Travel to Work Roadshow**
- e. **Carol Service, Oakengates Theatre**
- f. **Statement of Community Involvement**
- g. **Citizens Advice Bureau AGM and Annual Public Meeting**
- h. **Civic Carol Service, Wellington Town Council**
- i. **Mobile Telecommunications Mast Scrutiny Review**
- j. **Policing on Buses**
- k. **“Thank You” letter from Wrekin Ladies Hockey Team**
- l. **Proposals for Telford Town Centre Development**
- m. **Borough of Telford and Wrekin Service Peer Review**

The meeting closed at 2030hrs.

Signed:

Date: