

Lilleshall and Donnington Parish Council

Minutes of a Full Council Meeting held at

Turreff Hall

on 23rd June 2008 at 7.00pm

Present:

Councillors: B Green (Chair), A Baker, Mrs V Brown, Mrs E A Clare, Mrs P A Green, Mrs R Gregory, J Lavery, Mrs B Mason, C Mason, G Platt, J Thompson, K Watkins.

Also Present: Fiona Moore (Donnington Neighbourhood Co-ordinator), P Thompson, R Saunders, PC N Scott, I Cummack (Cyclerval-UK), G Rees (SITA).

Granville Energy-from-Waste Centre

Due to time restraints I Cummack gave the presentation regarding the proposed incinerator at Granville landfill site prior to the commencement of the meeting with assistance from Mr G Rees, General Manager of SITA.

Mr Cummack gave a full and concise presentation with regard to the location, benefits and workings of the proposed incinerator together with the legislation involved regarding waste and its safe disposal. After the presentation Mr Cummack answered questions put to him by Councillors and left further information with the Clerk.

The Chair thanked Mr Cummack and Mr Rees for their time and presentation to the Council.

Public Session

The Chair invited questions/comments from the members of the Public present.

P Thompson thanked the Parish Council for its work in helping with the maintenance of St Matthew's Church churchyard.

The Chair thanked P Thompson for his comments.

- 1. Apologies:** Councillors M Edwards (Work), J Hockin (Charity Function), P Norton (Meeting).

Resolved – that the apologies are accepted.

- 2. Declaration of Interest:** As per Register.

- 3. Granville Energy-from-Waste Centre**

See above.

- 4. Minutes**

To confirm the Minutes of the meetings of the Council held on:

- Planning Committee of 6th May 2008.

Resolved – that they be confirmed and signed as a true record.

- Annual General Meeting of Full Council of 12th May 2008.

Resolved – that they be confirmed and signed as a true record.

- Planning Committee Meeting of 29th May 2008.

Resolved – that they be confirmed and signed as a true record.

5. Matters Arising for Information

The Clerk updated the Council on events regarding the proposed development at St Matthew's Road, Donnington.

6. Expenditure Transactions

Each Councillor received a copy of the expenditure transactions for:

- a. April 2008.

Resolved – that the expenditure transactions for April 2008 are accepted as a true record.

- b. May 2008.

Resolved – that the expenditure transactions for May 2008 are accepted as a true record.

7. Bank Reconciliations

Each Councillor received a copy of the Bank reconciliations as at:

- a. 30th April 2008.

Resolved – that the bank reconciliation as at 30th April 2008 is accepted as a true record.

- b. 31st May 2008.

Resolved – that the bank reconciliation as at 31st May 2008 is accepted as a true record.

8. Financial Budget Comparisons

Each Councillor received the Financial Budget Comparisons as at 31st May 2008.

9. Accounts and the Annual Return

The Councillors each received copies of the following documents relating to the Parish Council Accounts and the Annual Return for the Year 2007/2008.

- a. Annual Return

The Statement of Accounts.

The Annual Governance Statement.

The Annual Internal Audit Report.

The Accounts – Supporting Notes

The Explanation of Variances.

- b. Bank Reconciliation Details

The Bank Reconciliation at 31st March 2008

Copy of Nationwide Building Society Account Closing Balance.

Copy March Co-op Bank Statement.

The March accounts package reconciliation.

- c. Internal Audit

The report from Internal Auditor, Colin Potts detailing internal audit visits.

- d. End of Year Accounts

The Consolidated Balance Sheet.

The Income and Expenditure Account.

The Financial Statement

The Opening Receipts in advance, Closing Receipts in advance,

Opening Debtors, Closing Debtors.

Details of the Annual Return 2007/2008 were explained and that the onus was on the Members to satisfy themselves that all procedures were being complied with.

Resolved – that the Chair:

Sign to confirm the Annual Return Statement of Accounts;

Complete and sign the Annual Governance Statement;

Sign the Accounts – Supporting Notes;

Sign the Explanation of Variances;

Sign the Consolidated Balance Sheet.

10. Appointment of Internal Auditor for 2008/2009.

The Council considered the appointment of Mr Colin Potts as this Parish Council's Internal Auditor for 2008/2009 and received his certificate of independence.

Resolved – that Mr Colin Potts is the Internal Auditor for this Parish Council for 2008/2009.

11. Councillor Allowances.

The Chair asked the Members present if the Parish Council should continue paying Councillor Allowances.

Resolved – that the Council continue to pay Councillor Allowances. Councillor Mrs R Gregory requested that her vote against be registered and stated that she did not wish to receive any payment of Councillor Allowances.

12. Resignation of Borough Councillor

The Chair informed the Parish Council that Stuart Cain, Borough Councillor for Muxton, has resigned and that a by-election will be held on 24th July 2008.

13. Speed Limit “Flashing” Sign

The Council discussed the proposal to purchase a speed limit flashing sign for use around the Parish. Councillors stated that they had experienced no problems when requesting a sign for temporary erection in their Wards from Telford and Wrekin Council and therefore could not justify the costs involved in purchasing a sign solely for use around the parish. If other Councillors wished the sign to be erected in their area then they should ask the Clerk to write to the Borough Council with their request.

Resolved – that the Parish Council does not purchase a Speed Limit “flashing” sign.

14. Bus Service Changes to PRH (55)

The Council discussed the decision to change the bus service (55) so that daytime journeys terminate at Wellington Bus Station and one service per hour will continue to the hospital. Councillors stated that this would cause major inconvenience to those that rely on getting to the hospital, especially the elderly, as some would have to change buses three times to get there. The Council found this proposal unacceptable and requested that the Clerk writes to Arriva inviting them to a Council meeting to explain their actions. Concerns were also raised as some Councillors felt that Donnington was now being neglected and whether Arriva was there to provide a service or just for profit.

Resolved – that the Clerk invites Arriva to its next meeting to explain their actions.

15. Correspondence

The Chair informed the Council that the following correspondence has been received:

a. **Mayoral Fund Grant Award Presentation Evening.**

The Chair informed the Council that an invitation had been received to the above event should Councillors wish to attend.

b. **Licensing Information Open Day**

The Chair informed the Council that Telford and Wrekin Council are holding a Licensing Information Open Day on Friday 4th July 2008 should Councillors wish to attend.

The meeting closed at 2100hrs.

Signed:

Date: