

Lilleshall and Donnington Parish Council

Minutes of a Full Council Meeting held at Turreff Hall on 6th October 2008 at 7.00pm

Present:

Councillors: B Green (Chair), A Baker, Mrs V Brown, M Edwards, Mrs R Gregory, J Hockin, J Lavery, Mrs B Mason, C Mason, P Norton, G Platt, J Thompson, K Watkins.

Also Present:

Mr J Cox, Ms M Edwards (Friends of the Earth), Fiona Moore (Donnington Neighbourhood Co-ordinator).

1. **Apologies:** Councillors Mrs E A Clare (Ill), Mrs P A Green (Meeting).
Resolved – that the apologies are accepted.

2. **Declaration of Interest:** As per Register.

3. **Public Session**

Ms Edwards spoke as a local resident and as a member of Friends of the Earth. Concerns were raised with regard to the planning application for the proposed “energy from waste” incinerator as per 19c on the agenda. Whilst there was recognition that something had to be done, better options were available that had not been fully explored such as mechanical and biological treatments. Friends of the Earth hoped that the application would not be successful as there were still issues suggesting that it was not completely safe for the public and there would be some level of pollution and toxins that would be released into the atmosphere.

Mr Cox asked that if the application was passed what benefits would there be for the parish?

The Chair thanked both for their contribution to the meeting and stated that the points raised would be discussed when the application is considered by the Council.

4. **Minutes**

To confirm the following Minutes of the meetings of the Council:

- a. Finance Committee of 21st July 2008.
Resolved – that they be confirmed and signed as a true record.
- b. Full Council of 4th August 2008.
Resolved – that they be confirmed and signed as a true record.
- c. Planning Committee of 27th August 2008.
Resolved – that they be confirmed and signed as a true record.
- d. Planning Committee 8th September 2008.
Resolved – that they be confirmed and signed as a true record.
- e. Finance Committee of 22nd September 2008.
Resolved – that they be confirmed and signed as a true record.

5. Matters Arising for Information

The Clerk informed the Council that after investigating the matter and seeking further legal advice as requested, the two Councillors were correct to leave the meeting when discussing the grant application for Lilleshall Memorial Hall.

It was reported that due to concerns over policing resources in the parish, highlighted by this Council, a new Police Sergeant will take post in Donnington as from the beginning of November.

The Clerk informed the Council that further advice had been sought with regard to the Parish Council reserves but to date, no response had been received.

The Council was informed that a subsequent consultation meeting regarding the Donnington Recreation Ground would take place at Turreff Hall on Tuesday 7th October.

6. Expenditure Transactions

To receive and accept the expenditure transactions for:

- a. July 2008.

Resolved – that the expenditure transactions for July 2008 are accepted as a true record.

- b. August 2008.

Resolved – that the expenditure transactions for August 2008 are accepted as a true record.

7. Bank Reconciliations

To receive and accept the Bank reconciliations as at:

- a. 31st July 2008.

Resolved – that the bank reconciliation as at 31st July 2008 is accepted as a true record.

- b. 31st August 2008.

Resolved – that the bank reconciliation as at 31st August 2008 is accepted as a true record.

8. Conclusion of Audit

The Chair informed the Council that the Annual Return for the year ending 31st March 2008 has been concluded and signed off by the auditors. The Chair thanked the Clerk and Assistant Clerk for the work undertaken in producing the documentation required by the auditors.

9. Garden Competition

The Council discussed the prize awards for the Parish Council Garden Competition and whether to involve the local schools in next year's competition. Councillors suggested changing the prizes awarded and agreed that the schools should be included in next year's competition.

Resolved – that this item is deferred to the next Halls and Environment Committee meeting so that the Clerk can produce budgetary information to enable a more informed decision.

10. Station Road, Donnington

Councillors discussed:

- a. The provision of traffic lights at the Clocktower Roundabout to include pedestrian crossing facilities. Councillors were informed that the

installation of a pedestrian crossing was due to proceed and as a result were requested to consider which side of the A518 the crossing should be placed to be most beneficial. If necessary a site visit could be arranged in the near future.

Resolved – that the Clerk writes to Telford and Wrekin Council’s highways and planning departments to investigate what options are available.

- b. The reduction of the bushes located on the roundabout to enable better visibility for drivers. Concerns were raised that the bushes located on the Clocktower roundabout were obstructing clear visibility of drivers accessing the roundabout and therefore should be removed.

Resolved – that the Clerk writes to Telford and Wrekin Council highlighting its concerns and requests that the bushes are removed from the roundabout.

11. Parish Council Meetings

It was suggested that the format of Council meetings for 2009/2010 should be revised so that one full council meeting is held at the beginning of each month to discuss parish business thus reducing the number of Committees and meetings. Councillors were asked to consider this suggestion to enable further discussion at the next Council meeting.

Resolved – that the Clerk places this item on the agenda of the next Council meeting for further discussion.

12. Pavements and Roads within the Parish

Councillors expressed their concerns regarding the poor condition of the pavements and roads throughout the parish especially after utility companies have undertaken work on them.

Resolved – that the Clerk writes to Telford and Wrekin Council’s highways department expressing this Council’s concerns.

13. Trees for the roundabouts

Councillors considered quotes received for the provision of trees on the three roundabouts which would be decorated with lights at Christmas time.

Resolved – that three trees are purchased, one for each nominated roundabout, at a total cost of £287.88

14. Publication Scheme under the Freedom of Information Act 2000

Councillors reviewed the amended Parish Council Publication Scheme under the Freedom of Information Act 2000.

Resolved – that the Parish Council adopts it’s Publication Scheme under the Freedom of Information Act 2000 and adopts the model scheme which commits a public authority to “produce and publish the method by which the specific information will be made available so that it can be easily identified and accessed by members of the public”.

15. Computer and Projector

The Clerk informed the Council that new IT equipment has been purchased as previously agreed.

16. Turreff Hall Kitchen Refurbishment

The Council considered and discussed quotes received for the refurbishment of the kitchen at Turreff Hall.

Resolved – that new kitchen units are purchased and installed by Company A as per the quote received.

17. Sports Facilities

It was stated that a meeting is to be held on Thursday 9th October with Telford and Wrekin Council, the Police and representatives from the Parish Council to discuss supporting an application for funding for the Muxton Play Area. Council will be informed as to the results of this at its next meeting.

18. Direct Debit

Councillors considered a request from PHS Group plc for this Parish Council to pay for their services by Direct Debit.

Resolved – that the Parish Council commences payment to PHS Group plc by Direct Debit and the Clerk is to carry out the necessary paperwork.

19. Planning Applications

To discuss the following planning applications:

a. W2008/1058

Mr A Laverie, 20 Limekiln Lane, Lilleshall, Shropshire.

Erection of two storey and single storey extensions including a double garage following partial demolition of property and garage.

Concerns were raised that one of the neighbours had not been informed by Telford and Wrekin Council of the proposed application and that the “Green Notice” had not been displayed by the applicant.

Resolved – to have no objection to this application.

b. W2008/1060

Les Stephan Planning Ltd, Land off St Matthew’s Road, Donnington, Telford, Shropshire.

Construction of two car parks to provide total of 15 car parking spaces including 4 disabled spaces.

Concerns were raised that there is still insufficient parking for local residents and those using the Lifelong Learning Centre.

Resolved – to have no objection to this application.

c. W2008/1083

SITA (UK) Ltd, Land adjacent to Grange Lane, Redhill, Telford, Shropshire.

Construction and operation of “Energy From Waste” Centre including new buildings, new access and car parking, integral offices, weighbridge, landscaping works.

The Council considered the issues raised in the public session and discussed this application in length. It was stated that:

- There was no real benefit to the parish.

- Mechanical and biological treatments (MBT) should be investigated further especially as Telford and Wrekin Council's tenders' process was not yet completed and the exercise investigating whether MBT or Incineration would be best for Telford would not be completed until the end of December.
- Due to the complicated technology involved the parish council could not pass comment on this application as it lacked the expertise.
- Incineration would reduce the amount of landfill.
- This parish has had its fair share of waste disposal so the incinerator or other suitable form should be located elsewhere.
- Despite reassurances that it would be used only for household waste it would have to be kept running so there may come a time when commercial waste would have to be accepted.

It was proposed that the application in its current form should be accepted.

Resolved – to have no objection to this application. Councillors A Baker, J Lavery and P Norton requested that their vote against this application is recorded in the minutes.

As the meeting was about to progress past two hours in duration, it was **resolved** to continue the meeting as per Standing Order 80.

d. W2008/1087

Mr J Sullivan, Hawthorn Cottage, Kynnersley Drive, Lilleshall, Shropshire.

Erection of a two storey side extension.

Resolved – to have no objection to this application.

20. Correspondence

The Chair informed the Council that the following correspondence had been received:

a. **SALC Training Seminars**

The following training seminars are to be held by SALC:

- Parish Planning Event will be held at Cosy Hall, Newport on Thursday 9th October 2008 from 7pm to 9pm.
- Chairmanship Modules 1 and 2 will be held at Telford Civic Offices on Thursday 16th October 2008 and Thursday 30th October 2008 at Shirehall Shrewsbury from 6.30 to 8.30pm.
- Employment Issues will be held at Shirehall, Shrewsbury on Monday 20th October from 7pm to 9pm.
- Next Steps Councillor Training Programme Modules 1 and 2 will be held at Telford Civic Offices on Tuesday 21st October 2008 from 7pm to 9pm.
- Internal Audit training will be held at the Shirehall, Shrewsbury on Tuesday 28th October 2008 from 5.30pm to 7.30pm.

b. **Ceremony of Light** – will be held at The Place, Oakengates on Sunday 9th November 2008 commencing at 8pm.

- c. **Carol Service** – will be held at The Place, Oakengates on Thursday 4th December 2008 commencing at 7.30pm.
- d. **Developing Health and Care** – latest information and notice of Public Engagement Events on 9th and 10th October.
- e. **West Mercia Police Authority** – Draft Combined Equality Scheme.
- f. **Royal British Legion Charity Concert** – will take place at Shrewsbury Abbey on Thursday 4th December commencing at 7pm.

The meeting closed at 2108hrs.

Signed:

Date:

DRAFT MINUTES SUBJECT TO CONFIRMATION