

**Lilleshall and Donnington Parish Council**

**Minutes of a Full Council Meeting held at  
Turreff Hall on 7<sup>th</sup> December 2009 at 7.00pm**

**Present:**

Councillors: C Mason (Vice-Chairman), A Baker, M Edwards, B Green, Mrs P A Green, Mrs R Gregory, J Hockin, J Lavery, Mrs B Mason, J Thompson, K Watkins.

**Also Present:** R Morgan (Parish Clerk), Mr N Kitchen (Telford & Wrekin Council Traffic Management).

1. **Apologies:** Councillors Mrs V Brown, Mrs E A Clare, G Platt, P Norton.  
**Resolved** – that the apologies are accepted.
2. **Declaration of Interest:** As per Register. Also Councillor Mrs B Mason – Item 17 and Councillor J Hockin – Item 10.
3. **Public Session**  
There were no members of the public present.
4. **Guest Speaker**  
Mr N Kitchen (Telford & Wrekin Council Traffic Management) spoke to the Council regarding traffic issues in Donnington. The Council was informed that a traffic count was conducted on Wrekin Drive in response to the Councillors concerns regarding the number of Heavy Goods Vehicles (HGV's) using this road. The survey showed that fewer than 3% of all vehicles using Wrekin Drive over a seven day period were HGV's. Councillors were concerned that this number would increase with the opening of Netto's Supermarket and when the Railfreight Terminal became fully operational. It was suggested that a 7.5 tonne weight limit for HGV's be placed along St George's Road and Wrekin Drive as there is in London Road, Shrewsbury.  
Other issues raised were:
  - Request for 20mph signs to be placed outside schools in Donnington.
  - Request for a school sign in St Matthew's Road to make drivers aware that there is a school within the vicinity.
  - The problem that buses have negotiating the "four ways" junction between Queen's Road, Wrekin Drive, Oakengates Road and St George's Road
  - Traffic at Asda roundabout causing traffic jams which block the road.
  - Delivery lorries for Asda obstructing traffic by parking on the road and in the bus stops when waiting for a space to unload in the delivery bays.Mr N Kitchen stated that he would organise an origin and destination survey to determine where the HGV's go when they leave Wrekin Drive and further investigate the signage for the Railfreight Terminal. The Clerk is to liaise with Mr Kitchen regarding the other issues raised.

**5. Minutes**

Councillors discussed the Minutes of the following meetings of the Council:

- a. Planning Committee of 2<sup>nd</sup> November 2009.  
**Resolved** – that they be confirmed and signed as a true record.
- b. Full Council of 2<sup>nd</sup> November 2009.  
**Resolved** – that they be confirmed and signed as a true record.
- c. Full Council of 16<sup>th</sup> November 2009.  
**Resolved** – that they be confirmed and signed as a true record.

**6. Matters Arising for Information**

There were no matters arising.

**7. Expenditure Transactions**

Each Councillor received a copy of the expenditure transactions for October 2009.

**Resolved** – that the expenditure transactions for October 2009 are accepted as a true record.

**8. Bank Reconciliations**

Each Councillor received a copy of the bank reconciliation as at 31<sup>st</sup> October 2009.

**Resolved** – that the bank reconciliation as at 31<sup>st</sup> October 2009 is accepted as a true record.

**9. Financial Budget Comparison**

Each Councillor received a copy of the financial budget comparisons as at 31<sup>st</sup> October 2009.

**Resolved** – that they are confirmed as a true record.

**10. Community Governance Review**

Councillors discussed each of the points made in the Parish Council's draft response to the draft proposals by Telford & Wrekin Council regarding the Community Governance Review, Parish of Lilleshall and Donnington.

**Resolved** – that the amended response to the draft proposals by Telford & Wrekin Council regarding the Community Governance Review, Parish of Lilleshall and Donnington is formally adopted by this Council. This Parish Council agrees that there should be no change in the present community governance arrangement for those reasons listed in its response. The Clerk is to send this Council's response to the Electoral Services Officer, Telford & Wrekin Council and publish it on the Parish Council's web site.

Councillor A Baker requested that his abstention is recorded in the Minutes.

**11. Clock on Clocktower Roundabout**

The Councillors discussed the option of taking on the responsibility and maintenance for the clock situated on the Clocktower Roundabout, Donnington. The Clerk informed Members present that after speaking to the Street Lighting Officer, Telford & Wrekin Council it is estimated that the repair to the clock will cost around £2,000 to £3,000 and the approximate cost for annual maintenance will be in the region of £500. Councillors were disgusted that the clock, which is the gateway to North Telford, has not worked for some considerable months. This does not project a positive image about the Borough Council.

**Resolved** – that the Clerk sends a strong letter to Councillor A Eade, Mr V Brownlees (Chief Executive, Telford & Wrekin Council) and a copy to the local newspapers highlighting this Parish Council’s concerns that the Borough Council cannot find the funding to repair this iconic Clock.

**12. Street Lighting**

Councillors considered a suggestion to switch off this Parish Council’s street lights between midnight and 5am to help reduce the amount of electricity used and the effect of climate change. Concerns were raised that this would enhance the fear of crime within the community and that the Parish Council would feel responsible should anything untoward happen to residents within the parish.

**Resolved** – that the Clerk investigate the following:

- The response from Telford & Wrekin Council regarding this suggestion.
- The public response from Powys and Montgomeryshire where switching off the street lights currently occurs.
- The possibility of switching 50% of the street lights off and costs involved regarding the technicalities of carrying this out.
- Consult with the Emergency Services to ascertain their thoughts on this matter.

**13. Bus Service, The Humbers**

The Councillors discussed the provision of a bus service to The Humbers, Donnington.

**Resolved** – that the Clerk writes to Arriva requesting this and copy the letter to Telford & Wrekin Bus Users Group.

**14. Community Halls for Newsletter**

Councillors suggested that all Community Halls within the parish should be advertised in the Parish Council newsletter. The format should take that of Hall, Contact Number, Seating Capacity and whether a bar was available.

**Resolved** – that the Clerk advertises all Community Halls within the parish in the Council’s newsletter in the aforementioned format.

**15. Freedom of the Borough of Telford & Wrekin**

It was proposed that this Parish Council nominates Mr George Whyte to receive the Freedom of the Borough of Telford & Wrekin. Mr Whyte had been a long standing Councillor serving on Shropshire Council, Wellington Rural Council and Lilleshall and Donnington Council before his recent retirement.

**Resolved** – that this Parish Council nominates Mr George Whyte to receive the Freedom of the Borough of Telford & Wrekin for services rendered. Councillor Mrs B Mason requested that her abstention be recorded in the minutes.

**16. Council Meeting Muxton**

Councillors considered holding a Council meeting at Muxton Primary School on either 8<sup>th</sup> February 2010 or 8<sup>th</sup> March 2010.

**Resolved** – to hold a Council meeting at Muxton Primary School on 8<sup>th</sup> February 2010.

**17. DSDA Donnington**

The Council discussed the proposed segmentation of Integrated Provider Group Activities and the possible loss of jobs at DSDA Donnington. It is proposed that non sensitive departments are tendered out to private companies whilst the sensitive areas stay within the MOD.

**Resolved** – that the Clerk writes to Mark Pritchard MP and David Wright MP highlighting this Parish Councils concerns regarding the possible loss of jobs.

**18. SIDS Extra Programme**

Mr N Kitchen discussed the letter received from Telford & Wrekin Council offering Parish Councils the ability to purchase additional installations of the Speed Indicator Display Signs to secure more regular installations of SIDS at new locations where they have not yet been installed. As requests for the SIDS are becoming more popular there may be a delay in future with the frequency that they are rotated throughout the Borough. If the Parish Council would like to add installations then the letter explains how to do it.

The Chairman asked Councillors to consider if there were any areas that would benefit from this and, if so, to inform the Clerk.

**19. Draft Bus Services Report**

Each Councillor received a copy of the draft bus services report. The Chairman explained that the document was quite thorough and highlighted concerns raised in the consultation. He asked if any Councillor had any comments regarding this then to respond to the address given.

Councillor J Hockin gave his apologies as he had to leave for a prior engagement.

**20. Budgets 2010/2011**

The Clerk explained the draft proposed budgets for 2010/2011. Councillors were asked to consider these prior to formally accepting them at the Council's precept setting meeting to be held on 11<sup>th</sup> January 2010.

**21. Planning Applications**

Councillors considered the following planning applications:

a. W2009/0940

Mr N Jenkins, Whiteleas, 42, Limekiln Lane, Lilleshall, Shropshire.

Demolition of existing bungalow with erection of new two storey 4 bedroom detached house following demolition of existing bungalow.

**Resolved** – to have no objection to this application but Councillors were concerned that the proposed access to this property was on a bend and requested that, if possible, access is moved to come off Willmoor Lane.

b. W2009/0973

Ms G Gardner, Bywater, 40 Limekiln Lane, Lilleshall, Shropshire.

Replacement of existing flat roof with new pitched roof and erection of a single storey side extension following demolition of existing garage.

**Resolved** – to have no objection to this application.

- c. W2009/0987  
Mr S Hardy, 25 St. George's Road, Donnington, Telford, Shropshire.  
Erection of a dormer bungalow and formation of parking for new dwelling at no.25.  
**Resolved** – to have no objection to this application.
- d. W2009/0988  
Mrs M Millington, 43 Turreff Avenue, Donnington, Telford, Shropshire.  
Erection of a single storey side extension.  
**Resolved** – to have no objection to this application.

## 22. Correspondence

The Chairman informed the Council that the following correspondence has been received:

- **Telford and Wrekin Local Development Framework** – to inform the Parish Council that two new publications related to the Council's Local Development Framework are now available. They are the Local development Scheme and the Strategic Housing Land Availability Assessment.
- **Response from Department of Health** – this is regarding the letter sent by this Parish Council to Andy Burnham MP about the proposed re-allocation of services at the Princess Royal Hospital and the Royal Shrewsbury Hospital.
- **PRH Petition** – response from Mark Pritchard MP thanking the Parish Council for supporting his petition.
- **Lilleshall Neighbourhood Watch Scheme** – Email received thanking the Parish Council for the recent grant awarded toward the "Helping Hand" Award.
- **Wellington Cottage Care** – "thank you" letter to the Parish Council for the grant recently awarded to this organisation.
- **No Panic** – "thank you" letter for the grant recently awarded to this organisation by the Parish Council.

## 23. Date of Next Meeting

The Chairman informed Councillors that the date of the next full Council meeting is 11<sup>th</sup> January 2010 at Turreff Hall commencing at 7pm and wished everyone a Merry Christmas.

The meeting closed at 2125hrs.

Signed:

Date: