



Lilleshall & Donnington Parish Council

**Minutes of a Full Council Meeting held at
Turreff Hall
on 9th October 2006 at 7.00pm**

Present:

Councillors: Ms C Mason (Chair), A Baker, Mrs V Brown, Mrs E A Clare, B Green, Mrs P A Green, Mrs R Gregory, P Norton, R Pitt, M Skelton, J Thompson, Mrs V Verster, K Watkins.

Also Present: Fiona Moore (Donnington Neighbourhood Co-ordinator), K Buttress.

Public Session

The Chair invited questions from the members of the Public present. Mr Buttress explained that he had two issues arising from previous Council minutes that he would like answered by the Council:

- a. It states in the full Council minutes of 17th July 2006 that extra money has been made available to the Borough Council for street lighting work and that the Parish Council had suggested Muxton Lane, Hillside East and Hillside, Lilleshall. Mr Buttress requested an update on this matter. The Clerk explained that the Borough Council was still investigating ownership of the lights/highways in regard to the areas suggested and that the Council would be kept informed as and when more information became available.
- b. It states in the minutes of the Halls and Environment Committee dated 11th September 2006 that the Parish Council had discussed taking on the responsibility for maintenance of the Walkers Clock Tower, Donnington. Mr Buttress explained that he had concerns regarding this. This is because when the Development Corporation built the roundabouts in Telford with features on, and then offered them to Shropshire County Council, the authority refused to adopt them unless money was provided by the Development Corporation for the Council to maintain them. He stated that he was not entirely certain that the Clock Tower was included in this scheme but if so then he thought it unfair that the Parish Council tax payers should be expected to have to pay twice to maintain the Clock Tower. Mr Buttress also stated that the Borough of Telford and Wrekin will/should be aware of this maintenance fund. The Chair thanked Mr Buttress for bringing this to the attention of the Parish Council and asked the Clerk to investigate this further and include it as an agenda item for discussion at the next Halls and Environment Committee meeting.

AGENDA



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1. **Apologies:** Councillors C Mason (School Governors Meeting), G Platt (Holiday).
Resolved – that the apologies are accepted.
2. **Declaration of Interest:** As per Register.

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3. **Planning Application**

The Council discussed the following planning applications:

- a. W2006/1163
M&A Developments Ltd, Land adjacent to 60, Furnace Lane, Trench, Telford, Shropshire.
Erection of 1 three bedroom dwelling.
Resolved – to have no objection to this application.
- b. W2006/1168
Adspace 2000 Ltd, Bus Shelter at Clock Tower Island, School Road, Donnington, Telford.
Display of 2 static internally illuminated signs.
Resolved – to have no objection to this application.
- c. W2006/1169
Adspace 2000 Ltd, Bus Shelter adjacent to Asda Stores, St George's Road, Donnington, Telford.
Display of 1 static internally illuminated sign.
Resolved – to have no objection to this application.
- d. W2006/1183
Mrs J M Jones, 20 Bridge Way, Muxton, Telford.
Erection of a 2m high fence.
Resolved – to have no objection to this application. However, due to the height of the fence, concerns were raised that road visibility lines would not be maintained.

4. **Minutes**

To confirm the Minutes of the meetings of the Council held on:

- a. Full Council of 17th July 2006.
Resolved – that the minutes be confirmed and signed as a true record.
- b. Planning Committee of 27th July 2006.
Resolved – that the minutes be confirmed and signed as a true record.
- c. Planning Committee of 24th August 2006.
Resolved – that the minutes be confirmed and signed as a true record.
- d. Planning Committee of 4th September 2006



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Resolved – that the minutes be confirmed and signed as a true record.

- e. Halls and Environment Committee of 11th September 2006.

Resolved – that the minutes be confirmed and signed as a true record.

- f. Special Full Council of 18th September 2006.

Resolved – that the minutes be confirmed and signed as a true record.

- g. Finance Committee of 25th September 2006.

Resolved – that the minutes be confirmed and signed as a true record.

5. **Expenditure Transactions**

The Clerk presented the following expenditure transactions to the Council for their information:

- a. **Resolved** - that the expenditure transactions for June 2006 are accepted as a true record.
- b. **Resolved** - that the expenditure transactions for July 2006 are accepted as a true record.
- c. **Resolved** - that the expenditure transactions for August 2006 are accepted as a true record.

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6. **Bank Reconciliations**

The Clerk presented the following bank reconciliations to the Council for their information.

- a. **Resolved** - that the bank reconciliation as at 30th June 2006 is accepted as a true record.
- b. **Resolved** - that the bank reconciliation as at 31st July 2006 is accepted as a true record.
- c. **Resolved** - that the bank reconciliation as at 31st August 2006 is accepted as a true record.

7. **Notice of Conclusion of Audit.**

The Chair informed the Council that the annual return for the year ended 2005/2006 has been received back signed by the district auditor. Comments made regarding the inadequacy of the Fidelity Guarantee Insurance Limit and that the policy should include cover for Councillors had already been acted upon. The Clerk also informed the Council that a valuation had been carried out in regard to the Chair's Chain of Office and insurance cover was now included in the policy.

8. **St Michael's Church Wall, Lilleshall.**

The Chair informed the Council that empowered by this Parish Council's Financial Regulations Section 3.4 the Clerk has had to incur expenditure of £1,984 to repair the section of wall adjacent to 22 Rock Acres, Lilleshall. This



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was due to the dangerous condition of the wall and the urgency required in repairing it. The Clerk had immediately informed the Chair of this action.

9. Footpaths at St Michael's Church, Lilleshall

The Council considered four quotes received to repair or resurface the footpaths at St Michael's Church, Lilleshall.

Resolved – that the Clerk contact a Borough of Telford and Wrekin Highways Officer for professional advice. If quotes received are sufficient then delegated powers are given to the Chair and Clerk to choose the best company. If not then the Clerk is to get a professional specification and then approach companies for further quotes.

10. Parish Plan.

At a Special full Council meeting at which Councillors received a talk on the Parish Plan from Caroline Oakes (Community Regeneration Officer), it had been decided to defer making a decision to this Council meeting to allow Councillors more time to consider initiating a Parish Plan. Councillors stated that it would require a lot of work and concerns were raised as to whether it would generate sufficient community participation. Also, as the Parish Council elections are due to be held in May next year it would be unfair for Councillors to start this project not knowing whether they would be re-elected in 2007.

Resolved – that the Parish Council undertakes the provision of a Parish Plan but commencement should not begin until after the elections in May 2007.

11. Extension to Caretaker's Store Cupboard.

The Council considered quotes received to extend the Caretaker's Store Cupboard. This is due to the fact that the previous contractor chosen failed to show up and carry out the required work. **Resolved** – that Company B is given the task of extending the Caretaker's Storage cupboard at a cost of £640.

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12. Amendment To Financial Regulations

Resolved - to ratify the amendment to Financial Regulations 11.1(i) as discussed at the previous Halls and Environment Committee and Finance Committee meetings.

13. Neighbourhood Watch Signs

The Council considered an application to erect three Neighbourhood Watch Signs in Pine View, Muxton.

Resolved – that there is no objection to this application.

14. Register of Interests

Councillors were reminded to inform the Clerk of any changes in their Register of Interests. In future they would be asked to sign a declaration form bi-annually confirming that their Register of Interests is correct at that time.



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15. **Resignation from Finance Committee**

Councillor R Pitt requested that the Council accept his resignation from the Finance Committee due to other commitments occurring on the same dates as the scheduled Committee meetings. The Chair thanked Councillor Pitt for his work to date on the Committee. **Resolved** – that the Council accepts Councillor Pitt’s resignation from the Finance Committee and that Councillor J Thompson replaces him on this Committee.

16. **Weight Restrictions Wrekin Drive, Donnington.**

The Council discussed the problem of Heavy Goods Vehicles using Wrekin Drive, Donnington despite a previous request from this Parish Council to the Borough Council asking for the erection of Weight Restriction signs. Concerns were raised that with the commencement of work on the Donnington Rail Freight Terminal the number of HGVs using this road would greatly increase. It was stated that the Borough Council was currently monitoring the traffic on the road and the Clerk was asked to write to the Borough Council for an update on the monitoring system and report back at the next full Council meeting.

17. **Natural High Schools Programme**

The Councillors considered a request from West Mercia Constabulary to contribute £250 toward the funding of the Natural High Schools Programme which helps educate children about recreational drugs and alcohol abuse.

Resolved – that under the Local Government and Ratings Act 1997 s31 the Parish Council contributes £250 toward the National High Schools Programme and the Clerk writes to West Mercia Constabulary requesting that The Sutherlands School and Wrockwardine Wood Arts College are included in this project.

18. **The Future of RAF Cosford**

The Council discussed the correspondence received from Mark Pritchard MP requesting support from the Parish Council to endorse efforts to retain and expand jobs at RAF Cosford.

Resolved – that the Clerk thanks Mark Pritchard MP for his letter and states that the Parish Council is also very concerned about the future of RAF Cosford and endorses all local campaigns established to retain and expand jobs there. The Clerk was also asked to write to Adam Ingram MP with these concerns and also to include concerns regarding the loss of jobs at DLO Telford.

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19. **Report from Outside Bodies**

The Chair asked Councillors who represented the Parish Council on outside bodies, to provide the Clerk with a brief written summary of decisions from meetings attended one week prior to the next full Council meeting.



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20. Mobile telephone Masts

The Councillors discussed the correspondence received from Dawley Hamlets Parish Council regarding issues with mobile phone masts. It was stated that the Borough of Telford and Wrekin Scrutiny Committee Report into Mobile Phone Masts had been published and was available from the Parish Office. To date the dangers of these masts had not been substantiated. The Councillors were concerned regarding the tone of the letter.

Resolved – that the Clerk writes to Dawley Hamlets Parish Council requesting a copy of the minutes to determine exactly what the Council’s decision was.

21. Correspondence

a. Invitation to Mayor’s Charity Ball to be held at the Holiday Inn, Telford on Friday 9th February 2007.

Councillors queried the cost of £50 per ticket and as to why Council premises were not being used for this event as it would have helped to keep costs down.

b. Additional dates for Chairmanship Skills Training seminars.

A seminar regarding modules 1 and 2 of Chairmanship training will be held at Meeting Point House, Telford on 1st November 2006.

c. Invitation to Mayoral Fund Grant Award Presentation Evening on Wednesday 18th October 2006.

Councillors had received an invitation to the above event.

d. Invitation to the Ceremony of Light to be held at The Place, Oakengates on Sunday 12th November 2006.

Councillors had received an invitation to the above event.

e. Invitation to a Carol Service to be held at The Place, Oakengates on Monday 4th December 2006.

Councillors had received an invitation to the above event.

f. Invitation to a Holocaust Memorial Service to be held at The Place, Oakengates on Saturday 27th January 2007.

Councillors had received an invitation to the above event.

g. Borough of Telford and Wrekin “Our Community Strategy 2006-2011.

The Chair informed Councillors that the above document was available to Councillors from the Parish Office

h. Information regarding Local Elections May 2007.

Each Councillor received information regarding the forthcoming Local Elections.

i. Street Naming and Numbering.

The Parish Council was informed that the proposed name for the development at Station Road, Donnington was “Hawthorne Grange”. The Parish Council was asked if there were any other names that it would like to suggest. Councillors suggested “Clock Tower Avenue” and “Brightwell Avenue”.



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Urgent Resolution

Under the Local Government Act 1972 s100B(4) the Chair made the following statement:

“I am of the opinion that the following item of business should be dealt with as a matter of urgency at this meeting in order to avoid any unnecessary delay.”

22. Telford Hospital Paediatric Department

Councillors raised concerns regarding the proposed closure of the paediatric department at Telford Hospital and subsequently moving it to the Royal Shrewsbury Hospital.

Resolved – that the Clerk writes to both Members of Parliament for Telford stating that this Parish Council fully supports retaining a fully operational paediatric department at Telford Hospital.

The meeting closed at 2030hrs.

Signed:

Date:

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